



**OFFICE OF THE MISSION DIRECTOR,  
NATIONAL RURAL HEALTH MISSION**

House No.16, Jana Path, opp. Kendriya Vidyalaya Khanapara, Guwahati-22

No. RCH II/JSY/121/06-07/7214-40

Dated: 5<sup>th</sup> June 2010

To

The Jt. Director, Health Services cum Member Secretary, DHS , all district

\_\_\_\_\_ district

**Sub: Disbursement of JSY incentives to the beneficiaries and ASHA.**

Ref.: No. RCH II/JSY/121/06-07/4701-27 Dated: 23<sup>rd</sup> June 2009

Sir,

With reference to the subject cited above, it is observed that the disbursement of JSY incentives to the Beneficiaries and ASHAs are delayed in some districts resulting differences between the physical performance and financial utilizations. **It is due to not complying the procedural guidelines properly.**

In the guideline on Micro Birth Planning for JSY and Mamoni Beneficiaries circulated by letter no. No. RCH II/JSY/121/06-07/4701-27 Dated: 23<sup>rd</sup> June 2009, it is clearly stated that during registration of the pregnant woman within 1<sup>st</sup> trimester the ANM will have to fill up MCH Card and JSY Card in Duplicate. One copy of MCH and JSY Card will have to be given to pregnant women. She will bring these two cards to be filled up during ANC and also to the institution where she will be delivered. These JSY Cards are the main document for paying JSY incentive to the mother. Without waiting for the discharge slip, PHC Accountant/ Block Accounts Manager will be able to pay the JSY incentive on the basis of JSY card. The following procedures are to be followed for proper documentation.

1. In the body of the JSY Card, PHC Accountant/ Block Accounts Manager will have to certify by signing as "checked with delivery register and found correct".
2. Medical officer i/c of the institution will certify by signing as passed for payment of Rs. ....
3. Receipt signature of the JSY Beneficiary.

Accordingly the DPMU need to provide Rubber Stamps as below to be affixed on the JSY card and arrange Payment accordingly without waiting for the discharge slip till the utilization of printed JSY Card available at the Health Institutions. Once the JSY Card has been fully utilized the new JSY Card should be printed utilizing the fund available under 4% administrative cost on JSY fund incorporating the head " For disbursement of JSY incentives". This will ensure not only payment to the mothers on spot but also help the Health Institutions to reconcile the records with the physical performances on the month to month basis.

**Disbursement of JSY incentives**


For Accounts	checked with delivery register and found correct	Passed for Payment of Rs. _____	Received the payment by A/c payee Cheque No. _____ Dated _____
	PHC Accountant/ BAM	MO, i/c Institution	JSY Beneficiary

**Under no circumstances JSY incentive to the mother be handed over to the ASHA or any other person.**

**Please treat this matter as most urgent.**

Yours Faithfully,

  
(Dr. J.B. Ekka, IAS)


 Secretary to GoA, Health & FW Deptt.  
& Mission Director, NRHM, Assam


Dated: 5<sup>th</sup> June 2010

Memo No. RCH II/JSY/121/06-07/7241-46

Copy for information and necessary action to:

1. The Commissioner & Secretary, Health & FW Deptt, Govt. of Assam, Dispur, GHY-6
2. The Deputy Commissioner /Principal Secretary cum Chairman, D.H.S., All District  
\_\_\_\_\_ District
2. The State Finance Manager, NRHM, Assam
3. Manager, MIS, NRHM, Assam for uploading the matter in website
4. The District Programme Manager Unit , \_\_\_\_\_ District
5. The PS to the Minister, Health & FW Deptt, Govt. of Assam, with a kind request to appraise the Hon'ble Minister

  
(Dr. J.B. Ekka, IAS)

 Secretary to GoA, Health & FW Deptt.  
& Mission Director, NRHM, Assam