

**FINANCIAL NORMS ON ALLOCATION OF FUND FOR**  
**VITAMIN-A SUPPLEMENTATION WEEK**  
**FROM 30<sup>TH</sup> OCT.**

- POL & Transportation:**
1. Use of district Vaccine Van for collection of logistics from State Head Quarter @ Rs.10/- per KMs (including DA of Driver).
  2. POL for vaccine Van for delivery of Vitamin A Logistics etc. from District to PHC level @ Rs.2000/- per PHC (including DA of Driver).
  3. POL etc. for delivery of Vitamin A Logistics from PHC to Sub Centre level @ Rs.500/- per Sub Centre.
  4. Distribution Charge from Sub-Centre to under served site (a, b, c,) @ Rs.100/- per site.
  5. Distribution Charge from Sub-Centre to normal site (d) @ Rs.50/- per site.

**Supervision:-**

**District Level:** Total 5 no of Supervisor may be engaged, Supervision Charge to meet the POL expenses on supervision and monitoring on Week activities for District Level Supervisor @ Rs.1,000/- per day per person for 6 days. The report to be submitted as per monitoring Format already supplied.

**Block Level:** Sr. M.O. to be engaged for Block supervision Charge of Mobility for Block Supervisor @ Rs.500/- per day per person for 6days.

**Sector Level:** One M.O. to be engaged for sector level, supervision Charge of Sector Level Supervision (M.O.) @ Rs.300/- per day per sector M.O. for 6 days

**Site Level:** One Supervisor (LHV, BEE, HE, ect.) against 5 sites to be engaged, supervision Charge of Site Supervisor @ Rs.150/- per day per person for 6 days.

- Contingency:-**
1. Contingency expenditure for DTF Meeting @ Rs.2000/- per District.
  2. Contingency charges for logistic handlers @ Rs.6000/- per District.
  3. Contingency charges for logistic handlers @ Rs.100/- per person per Block/sector PHC.

**Stationery:-**

1. Stationery expenditure @ Rs.500/- per Block / Urban.
2. Stationery expenditure @ Rs.4000/- per District (Addl. Office)

**Site Mobilization:-**

1. 2 Nos of ANM to be engaged for administering of Vitamin A Solution and counseling with parents / Data Entry works etc. The incentive as Site Money be given @ 75/- per ANM per site for 6days.
2. One ASHA and one AWW to be engaged in each site each day for Mobilization of Children 9 months to 5 years, those were not received Vitamin A dose during last 6 months. Sick Children should not be be Mobilize during this week. Sick children be covered after recovery. The incentive as Mobilization Money to be paid @ Rs.50/- per ASHA / AWW per day for 6 days.

**IEC:-**

1. An amount of Rs.10/-per street banner has been released for fixing Street Banner at the required height and location for better visibilities.
2. An amount of Rs.1/- per poster for 10 poster has been released for fixing the Posters in each site area.
3. One Mike Set including slow Moving vehicle and announcer cost per 5 sub-centres @ Rs.500/ for one day is provided.
4. From District level leaflet may be printed locally and fund is calculated @ Rs.1000/per Block PHC/Urban.
5. For Local Cable TV/ News paper etc. Dist. Media fund is provided @ Rs.10/- per site.
6. An amount of Rs.300/- per Block / Urban has been released for Daily Supervisory Meeting at PHC level for 6 days.
7. An amount of Rs.700/- per hording has been released for display of Hoarding with frame.

**Planning:-**

1. One time fund of **Rs.1,000/-** per block/Urban centre has been released to prepare Block Micro plan for Vitamin A Supplementation Weeks. The format for Micro Planning to be used for the purpose. The implementation be in the planning format already filled up.
2. One time fund of **Rs.8,000/-** per District has been released to prepare District Action plan for Vitamin A

Supplementation Weeks. The format for Action Plan to be used for the purpose. The implementation be in the planning format already filled up.

Training:-

1. **Supported by UNICEF.**
2. Training to be imported as per the Guidelines provided during the State ToT at Guwahati through SIHFW.
3. District Level Resource Person to be paid @ Rs.300/- per head per day and Block level Resource Person to be paid @ Rs.200/ per head per day from the UNICEF fund already provided on 17<sup>th</sup> / 18<sup>th</sup> October'2008.