

Operational Guidelines for 'Ma-moni'-Nutritional Supplement for Pregnant Women

A. General Information

1. The scheme will be effective from 1st March 2009.
2. During the first registration, the pregnant woman will be given "Ma-moni" a book on Nutritional Food and a Mother and Child Health Card (MCH Card).
3. In this scheme, every pregnant woman will get Rs. 1000/ for nutritional food
 - During her second ANC the pregnant woman will receive an A/C Cheque of Rs. 500.
4. During her 3rd ANC she will be given Rs. 500/- along with a voucher for the referral transport but for both the 2nd and 3rd ANC she will have to carry the MCH Card.

B. Operational Guideline

1. The pregnant women will receive the cash assistance for nutritional food, during her 2nd & 3rd ANC in the government health institutions which can be at the Sub Centre including Village Health and Nutrition Day, PHC, CHC or District Hospital.
2. The staff of the health institution wherever she has registered herself, will be responsible to provide information about the scheme and its importance.
3. The pregnant woman will be entitled to receive the cash assistance only if she belongs to that village; meaning it should be her husband's village. Simultaneously, she will receive the remaining amount only if she completes her 3rd ANC in the same health institution where she did her first & second ANC.
4. In cases, where a pregnant woman is planning her delivery in the health institution other than the health institution in her husband's village/block/district (e.g. her maternal village) and accordingly has planned her 3rd trimester ANC in other village/ block/ district. In those circumstances –
 - It is prerequisite that she has registered herself in the SC/ health institution of her husband's village and has received Rs. 500 along with ANC materials.
 - The ANM/ doctor of the SC/ health institution will certify that she can avail the assistance amount for 3rd trimester from other health institution but the name of the block/ district should be specified.

- The SC/ health institution will disburse the cheque of remaining Rs. 500/-, if the pregnant woman carry the certificate and the MCH Card along with her.
5. According to the information given by the pregnant woman during her first registration about her birth planning, the Sub Centre/ Health Institution will update their registers and will mention in their respective registers about the place of 3rd ANC and delivery.
 6. The ANM will prepare a village wise list of pregnant women registered and hand it over to the ASHA of the respective village for follow up.
 7. ASHA in the village will be responsible for follow up of the pregnant women and will ensure through counseling that the amount is utilized for the purpose given.

C. Financial Aspect

1. The assistance amount will be given only in A/C Payee cheque, hence it is mandatory that all the pregnant women should open a bank account, immediately after first registration.
2. The health institutions will have to maintain a separate cash register for this scheme.
3. The ANM will make a list of pregnant woman registered for 1st ANC under her Sub Centre and will send it to the PHC Accountant. Subsequently, the PHC Accountant will issue the cheque and deliver it to the SC as per the list submitted by the ANM.
4. The PHC Accountant before disbursing the money will verify the list and also the certificate issued by the ANM as per the prescribed format in the MCH card. She will keep the certified copy for future verification.
5. In PHCs where there is no PHC Accountant in those cases the money will be disbursed by the Block Account Manager.

District Health Society:

The fund for 'Ma-moni' will be operated by the District Health Society. However, a separate account will have to be opened in the name of 'Ma-moni'—Assam Bikash Yojana. The fund for 'Ma-moni' should not be credited into the general NRHM account as this is primarily a government scheme, executed by NRHM and auditing will be separate.

NRHM will issue a check for Rs 10.00 lacs to each Deputy Commissioner, being the Imprest amount issued as the 1st instalment. This amount will be replenished by NRHM on receipt of U/ C from the DC that more than 50% of

the imprest fund has been utilised for the purpose for which it was sanctioned by govt. All DC's are requested to submit a monthly fund utilisation certificate by the 3rd of the month to enable NRHM to submit report to P&D dept. by the 7th of every month and ensure flow of fund from NRHM for smooth implementation.

The Deputy Commissioner's will issue an amount of Rs 1 lakh per block PHC, CHC, Civil Hospital in the first instalment as imprest money. On utilisation of Rs 50,000/- the accountants will send requisition to DC along with utilisation certificate of fund, list of beneficiaries with cheque nos , address of beneficiaries, name of ANM.