



**OFFICE OF THE MISSION DIRECTOR
NATIONAL HEALTH MISSION, ASSAM
SAIKIA COMMERCIAL COMPLEX, CHRISTAN BASTI, G.S ROAD, GUWAHATI-781005
PH. NO : 0361-2363062 ; TELE FAX : 0361-2363058**

**TENDER FOR ENTERING INTO RATE CONTRACT FOR PHYSIOTHERAPY ITEMS FOR
DISTRICT EARLY INTERVENTION CENTER
(NATIONAL COMPETITIVE BIDDING)**



OFFICE OF THE MISSION DIRECTOR
National Health Mission, Assam
Saikia Commercial Complex, Shrinagar Path, Christian Basti, GS
Road, Guwahati-781005, Assam

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Tender No: NHM/PROC/RBSK/DEIC-EQP/2629/2015-16/2066

Date:06/05/2017

TENDER FOR ENTERING INTO RATE CONTRACT FOR PHYSIOTHERAPY ITEMS FOR DISTRICT EARLY INTERVENTION CENTER

(NATIONAL COMPETITIVE BIDDING)

Date of sale of the Tender Document : 08/05/2017 at 10.AM
Last Date of sale of Tender Document : 26/05/2017 up to 2.00 PM
Date of Pre-bid Meeting : 17/05/2017 (at 3:30 PM)
Last Date and Time of receipt of Tender Document:29/05/2017 (up to 2 PM)
Last Date and Time of opening Tender : 29/05/2017 (at 3PM)

Place of opening Tender. : Office of the Mission Director, National Health Mission, Saikia Commercial Complex, Shreenagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam.

Address for Communication : Mission Director, National Health Mission, Saikia Commercial Complex, Shreenagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam.

Cost of Tender Documents in Demand Draft : Rs. 2000/-(Rupees Two Thousand) only in the form of demand draft in favour of "State Health Society, Assam"



OFFICE OF THE MISSION DIRECTOR
National Health Mission, Assam
Saikia Commercial Complex, Shrinagar Path, Christian Basti, G S
Road, Guwahati-781005, Assam

Website : www.nrhmassam.in

e-mail : misnrhm.assam@gmail.com

Tender No: **NHM/PROC/RBSK/DEIC-EQP/2629/2015-16/2066**

Date: **06/05/2017**

e-TENDER FOR ENTERING INTO RATE CONTRACT FOR PHYSIOTHERAPY ITEMS FOR DISTRICT EARLY INTERVENTION CENTER

Sealed tenders in Two Bid System (Technical Bid in sealed envelope & Price Bid) affixing court fee stamp of Rs 8.25 (or IPO of Rs 10/- for bidders located outside the State of Assam) only, are invited from manufacturers or authorized distributors/dealers for entering into rate contract for "Supply of Physiotherapy Items" to different District Early Intervention Centers.

1. LAST DATE FOR UPLOAD AND RECEIPT OF TENDERS.

Sealed tenders in two separate covers {Technical bid (Cover "A") and Price Bid} will be received up to **29/05/2017** till 2 PM by the Mission Director, National Health Mission, Saikia Commercial Complex, Srinagar path, Christianbasti, G S Road, Guwahati-781005, Assam

2. IMPORTANT NOTES:

- a. The bidder shall quote prices in Indian Rupees only, on FOR destination basis.
- b. Delivery of the ordered items shall be affected at NHM SHQ Store or as specified in the purchase order.
- c. Arrangement of Road Permits for dispatch of consignments shall be the responsibility of the successful bidder (s).
- d. There is no guarantee on the quantity of items to be supplied during the tenure of any contract arising out of this tender. The successful bidder (s) will be called upon to supply the item in such quantities as would be required from time to time during the contract period based on actual need assessed by NHM Assam.

3. ELIGIBILITY CRITERIA

- A. Bidder shall either be a manufacturer or an authorized distributor/dealer having experience of supplying Physiotherapy/Occupational Therapy items to Govt. Organizations.
- B. Average Annual turnover of the bidder (who is not a manufacturer) in the past three financial years 2013-14, 2014-15 and 2015-16 from sales of Physiotherapy/Occupational Therapy items shall not be less than **Rs.4.32 Lakhs (Rupees Four Lakhs and Thirty Two Thousand only)**.
- C. Manufacturer participating as bidder or manufacturer from whom the Physiotherapy/Occupational Therapy items would be sourced by the dealer should have an average Annual Turnover of **Rs.530.00 Lakhs** (Rupees Five Hundred and Thirty Lakhs only) in the past 3 financial years i.e. 2013-14, 2014-15 & 2015-16.
- D. Manufacturer should have **ISO 13485:2003 /ISO 9001:2008 certificate** for quality standard.
- E. Bidder shall have experience in supply of such items in the past 3 (three) financial years and value of a single order for such items awarded by Govt. Organisation during this period should be at least **Rs.1.30 Lakhs**.
- F. Bidder should have experience & knowledge of modes of packing, distribution & transportation of such items under any weather conditions.
- G. Bidder who has been blacklisted either by the Tender Inviting Authority or by any State Government or Central Government Organization will not be allowed to participate in the tender during the period of blacklisting.

4. GENERAL CONDITIONS.

- (I) The quantity indicated in the bid document is tentative and subject to change depending on actual requirement.
- (II) Tender documents may be obtained from the office of Tender Inviting Authority during office hours on payment of Rs 2000/- (non – refundable) in the form of Demand Draft drawn in favour of “ **State Health Society, Assam**” payable at Guwahati. The tender documents may also be downloaded from the official website- www.nrhmassam.in. The bidder downloading the Tender document from the website will be required to deposit Rs2000/- (non – refundable) in the form of Demand Draft drawn in favour of “ **State Health Society, Assam**” payable at Guwahati while submitting the Tender. Tender without the fee of Rs2000/- will not be accepted.
- (III) All tenders must be accompanied by Earnest Money Deposit as specified in the relevant clause of the bid document.
- (IV) Tenders will be opened in the presence of bidders / authorized representatives who choose to attend on the specified date and time as stipulated in the bid document.
- (V) At any time prior to the date of submission of tender, the Tender Inviting Authority may, for any reason, whether on his own initiative or in response to a clarification requested by a prospective Bidder, modify the tender document by an amendment. All prospective bidders who have received the tender document will be notified of the amendment and that will be binding on them. In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may at its discretion, extend the date and time for submission of tenders.
- (VI) Interested eligible bidders may obtain further information from the office of the Tender

Inviting Authority.

(VII) Price Preference/ Purchase Preference to PSUs / SSI Units shall not be applicable.

(VIII) When a bidder specifies name of the manufacturers of different products in the format at Annexure-IX, all required documents (specifically Average Annual Turnover Statement & quality certificates) of each manufacturer should invariably be furnished, failing which the bid would be summarily rejected.

5. TECHNO-COMMERCIAL BID - COVER "A"

The Bidder should furnish the following documents/charges in a separate cover hereinafter called "**Cover A**".

A. Court Fee Stamp/IPO and Tender Document Fee

Court fee stamp of Rs 8.25 (or IPO of Rs.10/- for bidders located outside the State of Assam). Tender document fee of Rs.2000.00 in the form of a Demand Draft in favour of "**State Health Society, Assam**" payable at Guwahati

B. Earnest Money Deposit (EMD)

Earnest Money Deposit amounting to **Rs.18,000.00** only in the form of Demand Draft/Banker's Cheque favoring "**State Health Society, Assam**". Earnest Money Deposit in any other form will not be accepted. Earnest Money Deposit will not earn any interest.

C. Constitution of Company of Bidder:

Documentary evidence regarding constitution of the company /concern such as Certificate of Incorporation, Partnership Deed etc. with details like Name, Address, Telephone Number, Fax Number, E-mail Address of the firm with names of the Managing Director / Partners / Proprietor.

D. IEC certificate of Bidder:

Attested/notarized copy of IEC certificate, if the products are imported.

E. Power of Attorney of Bidder:

Attested/notarized copy of instruments such as Power of Attorney, Resolution of Board etc., authorizing an officer of the bidding firm to submit their bids. Such authorized officer should sign the bid documents.

F. Technical Specification cum Compliance Sheet:

Technical Specification cum Compliance Sheet to be submitted **by the manufacturer** in the format at **Annexure I**. Bids without Technical Specification cum Compliance Statement Sheet certified by the manufacturer will be disqualified.

G. Undertaking of Bidder:

Undertaking in the form at **Annexure-IIA & Annexure-II B**

H. Manufacturer's Authorization

Authorization letters from all the manufacturers concerned in the format at **Annexure -III**. Bids from dealers without authorization letters will be disqualified.

I. Quality Certificates

Attested/notarized copies of valid Certificates (only of manufacturers whose products have been offered) for Physiotherapy/Occupational Therapy items specified in Annexure-I in the tender document.

J. Annual Turnover

Annual turnover statement from sales of Physiotherapy / Occupational Therapy items for past 3 years i.e., 2013-14, 2014-15 and 2015-16 in the format given in **Annexure-IV A and Annexure- IV B** certified by the Auditor/Chartered Accountant. **It is to be noted that such statement of both the bidder and the manufacturer (in case the bidder is not a manufacturer) must be submitted.** The certificate of the Auditor/Chartered Accountant must be supported by Balance Sheet and Profit & Loss Statement of the past three financial years.

K. Execution of similar contracts of Bidder:

Details of supplies (Physiotherapy/Occupational Therapy items) made during the past 3 financial years with summary of Purchase Orders and Performance Certificates issued by clients in the specified format (Refer **Annexure V**). Items supplied to Govt. institutions and to programs sponsored by WHO, UNICEF etc., if any, during the past 3 years should be highlighted. Copies of at least three orders including one single order awarded by a Govt. Organization of value at least **Rs.1.30 Lakhs** executed during the past 3 financial years should be submitted.

L. Sales Tax Clearance Certificate of Bidder:

Sales Tax Clearance certificate, as on 31st March of last financial year (as per format at **Annexure-VI**). Sales Tax clearance of last financial year in any other format of the concerned state will also be considered.

M. Undertaking for providing of logo of Bidder:

Undertaking in the format at **Annexure-VII** for embossment of NHM Assam logo and inscriptions on all items.

N. Details of Manufacturing Unit of manufacturer

Details of Manufacturing Unit as per **Annexure-VIII**. The details containing the name & address of the premises where the items are actually manufactured.

O. List of Items Quoted

The List of items quoted shall be furnished as per **Annexure –IX**. The list shall specifically indicate manufacturer's name along with warranty period offered for each item.

P. Undertaking on Fraud & Corruption of Bidder:

Undertaking on fraud and corruption in the format at **Annexure-X**

Q. Agreed Terms & Conditions of Bidder:

Agreed Terms & Conditions as per **Annexure- XI**.

R. Signature & Seal on each page

The tender document should be signed by the Bidder in all pages with office seal.

S. Checklist of documents

A Checklist (**Annexure-XII**) for the list of documents enclosed with their page number. The documents should be serially arranged as per this **Annexure-XII** and should be securely tied or bound.

The above documents should be sealed in a separate cover super scribed as "**TECHNICAL BID, COVER "A" (TENDER FOR ENTERING INTO RATE CONTRACT FOR PHYSIOTHERAPY ITEMS FOR DISTRICT EARLY INTERVENTION CENTER DUE ON 29/05/2017)**" and addressed to the Mission Director, National Health Mission, Assam, Saikia Commercial Complex, Srinagar Path, Christianbasti, G S Road, Guwahati- 781005

6. PRICE BID - COVER "B"

Cover "B" shall contain the Price Bid in the format at **Annexure-XIII** of the Tender.

A. Signature & Seal on each Page

Each page of the Price Bid should be duly signed by the Bidder affixing the office seal.

B. Signature on corrections

Bid should be typewritten and every correction in the bid should be attested with full signature by the Bidder, failing which the bid will be ineligible. Corrections done with correction fluid should also be duly attested.

C. Items Quoted & Rates

The Bidder shall fill up **Annexure- XIII** for items quoted.

D. Landed Cost

The rate quoted per unit or landed price in **Annexure-XIII** shall be inclusive of excise duty, sales tax, packaging charge, freight, Insurance etc. The component of VAT/Sales Tax should also be shown separately.

E. Unit Size/Rate

The rate quoted in **Annexure-XIII (A)** should be for a unit and given specification. The Bidder is not permitted to change / alter specification or unit size given in the **Annexure-I**.

The above documents should be sealed in a separate cover superscribed as "**PRICE BID, COVER "B" (TENDER FOR ENTERING INTO RATE CONTRACT FOR PHYSIOTHERAPY ITEMS FOR DISTRICT EARLY INTERVENTION CENTER DUE ON 29/05/2017)**" and addressed to the Mission Director, National Health Mission, Assam. Saikia Commercial Complex, Srinagar Path, Christian Basti, G S Road, Guwahati-781005

The two separately sealed covers {Technical bid (Cover “A”) and Price Bid (Cover “B”)} shall be placed together inside another cover which shall be sealed and superscribed as **“NOTICE INVITING TENDER FOR ENTERING INTO RATE CONTRACT FOR PHYSIOTHERAPY ITEMS FOR DISTRICT EARLY INTERVENTION CENTER DUE ON 29/05/2017 and addressed to the Mission Director, National Health Mission, Assam. Saikia Commercial Complex, Srinagar Path, G S Road, Guwahati- 781005**

7. OPENING OF COVER “A” AND COVER “B” OF TENDER

- A. All bidders are entitled to be present at the date and time of opening of Technical Bid - Cover “A”.
- B. Only those bidders whose Technical Bids are found to be acceptable after technical and commercial evaluation will be invited to be present at the date and time of opening of Price Bid - Cover “B” of the tender. The price bids of bidders not found technically qualified shall not be opened.

8. VALIDITY OF BID:

Bids shall remain valid for acceptance for a period of 150 days after opening of Technical Bid i.e. Cover ‘A’. Bids with shorter validity shall be rejected. Purchaser may solicit bidders consent to an extension of validity period. A bidder may refuse extension request without forfeiting the EMD.

9. VALIDITY OF OFFER OF SUCCESSFUL BIDDER:

The validity of offer of the successful bidder shall be at least 02 (two) years from the date of finalization of the order and the successful bidder will be bound to supply the items at agreed rates and terms during this period. This validity period may be further extended with mutual consent.

10. OTHER CONDITIONS

A. Item Details & Quantity

Specifications & Details of Items are shown in **Annexure-I**. The quantity mentioned is only the tentative requirement and may increase or decrease as per requirement of Tender Inviting Authority. The rates quoted should not vary with the quantum of the order or the destination.

B. Firm Rates

Firm Rates (inclusive of Excise Duty, Sales Tax, transportation, insurance, PACKAGING/INSTALLATION & TRAINING CHARGES AT SITE and any incidental charges) should be quoted for each of the required items on door delivery basis according to the units ordered. Tender for supply of Equipments/Diagnostic Tools with conditional/variable rates shall not be accepted. Handling, clearing, transport charges etc., will not be paid separately. The delivery should be made as stipulated in the purchase order placed with the successful bidders. The rates quoted and accepted will be binding on the Bidder for the stipulated period and any increase in the price will not be entertained till completion of the tender period.

C. Unit Rate & Total Value

Each bid must contain not only the unit rate but also the total value of each item quoted for supply in the respective columns. The aggregate value of all the items quoted in the tender shall also be furnished.

D. Controlled Price/MRP

The price quoted by the bidders shall not, in any case, exceed the controlled price, if any, fixed by the Government and the Maximum Retail Price (MRP). During the period of contract with the successful bidder, if the price of any item is reduced due to any reason including any Law or Act of the Central/State Government, the bidder shall be statutorily bound to intimate the reduced rates immediately to the Tender Inviting Authority and shall charge the reduced rates. The Tender Inviting Authority is empowered to unilaterally effect such reduction as is necessary in rates, in case the bidder fails to notify or fail to agree to such reduction in rates.

E. No Revision/Correction of Rates

No Bidder shall be allowed at any time on any ground whatsoever to claim revision or modification in the rates quoted by him.

Representation to make correction in the tender documents on the ground of clerical error, typographical error, etc., committed by the bidders in the Bids shall not be entertained after submission of the bids.

F. Firm Delivery Schedule

Firm delivery schedule shall be mentioned in the bid. Cross conditions such as "SUBJECT TO AVAILABILITY" "SUPPLIES WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED" etc., will not be considered under any circumstances and the tenders of those who have given such conditions shall be treated as incomplete and will be summarily rejected.

G. Execution of Order

Unless otherwise specified, supplies should be made directly by the successful bidder and not through any other agency.

H. Inspection

Tender Inviting Authority or his authorized representative has the right to inspect the factories of bidders, at any point of time and also has the right to reject the tender or terminate / cancel the orders, based on adverse reports brought out during such inspections. The Bidder shall extend all facilities to the team to enable them to inspect the manufacturing process, quality control measures adopted etc., in the manufacture of the items quoted/ordered.

11. ACCEPTANCE OF TENDER

A. Tender Evaluation

Tenders will be evaluated with reference to technical and commercial parameters to determine the technically qualified bidders.

Price Bids/BOQ of technically qualified bidders will be evaluated with reference to the quoted rates (landed price of each item). Conditional discounts shall not be taken into account for price comparison.

B. Right to Reject Tender

Tender Inviting Authority reserves the right to accept the tender or to reject the whole tender for the supply of all Equipments & Diagnostic Tools tendered at any point of time without assigning any reason.

C. Tender Acceptance

The acceptance of the tenders will be communicated to the successful bidders in writing.

12. AGREEMENT

The successful Bidder shall execute an agreement in the form at **Annexure- XIV** on a non-judicial stamp paper of value of Rs.100/- (stamp duty to be paid by the Bidder) within 10 days from the date of the intimation from Tender Inviting Authority informing that his tender has been accepted.

13. NON ASSIGNMENT

The Bidder shall not, at any time, assign, sub-let or make over the contract or the benefit thereof or any part thereof to any person or persons, whatsoever.

14. COMMUNICATION

All notices or communications relating to or arising out of an agreement or any of the terms thereof shall be considered duly served on or given to the Bidder if delivered to him or left at his premises, places of business or abode.

15. SECURITY DEPOSIT

The successful bidder, within 10 days of signing of the agreement, shall be required to submit Security Deposit of 5 % of the order value in the form of bank guarantee from any Indian scheduled bank in favour of the Tender Inviting Authority valid for the entire warranty period. However, if the supplier fails to execute the order or fails to perform the services as per agreement, in addition to other penal actions, the bank guarantee shall be encashed and the amount will be forfeited.

16. SUPPLY & SERVICE CONDITIONS

A. Purchase Order

Purchase order will be placed on the successful Bidder at the discretion of the Tender Inviting Authority.

B. Specifications & Quality

The items supplied by the successful Bidder shall be of the best quality and shall comply with the specifications, stipulations and conditions specified at **Annexure-I**

C. Warranty Provisions

The successful bidder (Supplier) warrants that the goods supplied under the contract/purchase order are new, unused, or the most recent of current models and incorporate all recent improvements in design and materials unless provided otherwise in the contract. The Supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied goods.

- i. The warranty shall be valid for the period mentioned in the Technical Specification.
- ii. The warranty should be as per the period mentioned in the Technical Specification.
- iii. The Tender Inviting Authority (Purchaser) shall notify the supplier in writing of any claims arising under this warranty.
- iv. Upon receipt of such notice, the supplier shall, with all reasonable speed, repair or replace the defective goods or parts thereof, free of cost at the ultimate destination. The Supplier shall take over the replaced parts/goods at the time of their replacement. No claim whatsoever shall lie on the Purchaser for the replaced parts/goods thereafter.
- v. If the Supplier, having been notified, fails to remedy the defect(s) within a reasonable period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the contract.

D. Delivery Period

The supply should commence within 45 days and completed within 60 (sixty) days from the date of order.

E. Delivery Point/Destination

Delivery of the ordered items shall be affected at the NHM SHQ Store or as specified in the purchase order.

F. Penalty for Delayed Delivery

- (i) In case there is delay in delivery beyond the stipulated period as mentioned in the purchase order, there shall be reduction in price @ 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value.

- ii) Once the maximum price reduction is reached, termination of the contract may be considered. Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years, in addition to forfeiture of Security Deposit and other penal actions.

G. Alternative Purchase

If the successful Bidder fails to execute the order within the stipulated time, the Tender Inviting Authority will be at liberty to make alternative arrangements for purchase of the items, from any other source or from the open market, at the risk and cost of the supplier. This would be in addition to any other penalties including forfeiture of security deposit.

H. Shortage and Damage

It shall be the responsibility of the successful Bidder for any shortages/damages at the time of receipt in Warehouse/Institution. Tender Inviting Authority is not responsible for the items received, for which no order is placed.

17. FORCE MAJUERE

The above conditions of delivery period, price reduction etc. are subject to force majeure conditions which are beyond the control of the supplier, do not involve fault or negligence of the supplier and are not anticipated. Such events may include but are not limited to riots, mutinies, war, fire, storm, tempest, flood, earthquakes, epidemics, or other exceptional causes like quarantine restrictions, freight embargoes. On specific request made by the bidder the time period of supply may be extended by the purchaser at his discretion for such period as may be considered reasonable. However, the condition shall not include scarcity of raw materials, power cut, labour dispute, failure of sub- vendor and increase in cost of raw material.

18. FRAUD & CORRUPTION:

The bidders, suppliers & contractors shall observe the highest standard of ethics during bidding and during performance of the contract. For the purposes of this provision, the following acts shall be considered as corrupt and / or fraudulent practices -

1. "Corrupt Practice" means offering, giving, receiving, or soliciting directly or indirectly, of anything of value to influence the action of an official in the procurement process or in contract execution.

2. "Fraudulent Practice" means misrepresentation or omission of facts in execution of contract.
3. "Collusive practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non- competitive level.
4. "Coercive Practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process or in execution of a contract.

During the process of evaluation of a bid or proposal for award of a contract, if it is detected that a bidder directly or through agent has engaged in corrupt, fraudulent, collusive or coercive practice in competing for the contract in question, then a) the bid shall be rejected and b) declare the firm ineligible for a specific period or indefinitely to participate in a bidding process. However, if any such practice is detected at any subsequent stage or during execution of the contract, the Tender Inviting Authority will exercise the right to cancel the contract and make suitable alternative arrangement at the risk and cost of such offending bidder.

19. LOCAL CONDITIONS:

It will be imperative on each bidder to fully acquaint himself of all local conditions and factors that would have any effect on performance of the Contract. The Tender Inviting Authority shall not entertain any request for clarifications from the bidder regarding such local conditions nor shall accept any offer conditional to the local factors. No request for any change of price or extension of time schedule of delivery of goods shall be entertained after acceptance of bids.

20. LOGOGRAMS

- A. Tenders for the supply for Physiotherapy/Occupational therapy items etc., shall be considered only if the Bidder gives undertaking in his tender that the items will be supplied with the logogram and inscriptions either printed or embossed or affixed as specified.
- B. Failure to supply such items without the logogram will be treated as breach of the terms of agreement.

21. PACKING

- A. Packing should be sound and be able to prevent damage or deterioration during transit.
- B. In the event the items supplied are found to be damaged or defective the Tender Inviting Authority will be at liberty to make alternative purchase of the items for which the Purchase orders have been placed from any other source or from the open market at the risk and the cost of the supplier.

22. PAYMENT PROVISIONS

Payments towards the supply of items will be made strictly as per rules of the Tender Inviting Authority. Full payment will be released only after completion of supply of entire ordered quantities.

On completion of supply of ordered quantities, invoices with challans (certified by the authorized Receiver) and warranty certificates should be submitted in triplicate, addressed to the Tender Inviting Authority.

- A. If at any time during the period of contract, the price of tendered items is reduced or brought down by any law or Act of the Central or State Government or by the Bidder himself, the Bidder shall be bound to inform Tender Inviting Authority immediately about such reduction in the contracted prices. Tender Inviting Authority is empowered to unilaterally effect such reduction as is necessary in rates in case the Bidder fails to notify or fails to agree to such reduction in rates.
- B. In case of any enhancement in excise duty/ Tax due to notification of the Government after the date of submission of tenders and during the validity period of contract, the quantum of additional excise duty so levied will be allowed to be charged extra as a separate item without any change in price structure of the items approved under the tender. For claiming the additional cost on account of the increase in excise duty, the bidder should produce a letter from the concerned Excise Authority for having paid additional Excise Duty on the goods supplied to Tender Inviting Authority and also must claim the same in the invoice separately.
- C. Tender Inviting Authority has every right to receive supply even after expiry of contractual delivery date and in such case; price reduction as specified under Clause No. 16 F will be applicable.
- D. If the supply is received in damaged condition it shall not be accepted. In case of damage in the packing, the supply will be accepted only after levying penalty as decided by the Tender Inviting Authority on the total value of supply to that particular warehouse/institution.

23. ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT & FRESH AWARD

Failure of the successful bidder to comply with the requirements of signing of agreement and / or submission of performance security within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security/EMD. Under such a situation, the proposal may be reviewed for award of the contract on the next lowest evaluated technically qualified bidder or go for a fresh bid depending on the circumstance. In case it is decided to go for the next lowest bidder, negotiation may be considered to bring down their price nearer to the originally evaluated lowest bidder.

24. NON CONFORMANCE, TERMINATION& PENALTIES

- A. If the items do not conform to specifications, the same shall be taken back by the supplier at the supplier's cost within a period of 30 days of the receipt of the letter/notice from the Tender Inviting Authority. If the supplier fails to take back the items within the stipulated time, the Tender Inviting Authority will have the right to dispose-off such ITEMS NOT CONFORMING TO SPECIFICATIONS. Tender Inviting Authority may also levy storage charge calculated at the rate of 2% per week on the value of the item rejected till such disposal. The decision of the Tender Inviting Authority or any officer authorized by him on the quality of the items supplied shall be final and binding.
- B. In case of supply of inferior products or products not conforming to specifications, the Tender Inviting Authority will be at liberty to terminate without assigning any reasons thereof the contract either wholly or in part on 30 days notice. The supplier will not be entitled for any compensation whatsoever in respect of such termination.
- C. For infringement of the stipulations of the contract or for other justifiable reasons, the contract may be terminated by the Tender Inviting Authority, and the supplier shall be liable for all losses sustained by the Tender Inviting Authority, in consequence of the termination which may be recovered personally from the supplier or from his properties, as per rules.
- D. Non performance of any of the contract provisions will disqualify a firm to participate in tenders issued by the Tender Inviting Authority for the next five years.
- E. In the event of making ALTERNATIVE PURCHASE, the supplier will be imposed penalty apart from forfeiture of Security Deposit. The excess expenditure over and above contracted prices incurred by the Tender Inviting Authority in making such purchases from any other source or from the open market shall be recovered from the Security Deposit or from any other money due to the supplier and in the event of such amount being insufficient, the balance will be recovered personally from the supplier or from his properties, as per rules.
- F. In all the above conditions, the decision of the Tender Inviting Authority shall be final and binding.

25. ARBITRATION

Any dispute whatsoever in any way arising out of or relating to the contract shall be referred to arbitration of the Mission Director, National Health Mission, Assam or to the sole arbitration of some person nominated by him. There shall be no objection if the arbitrator so appointed happens to be an employee of National Health Mission, Assam. The award of the arbitrator shall be final, conclusive and binding on all parties.

26. SAVING CLAUSE

No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.

27. LAWS GOVERNING THE CONTRACT & JURISDICTION

The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the tender such dispute would be subject to the jurisdiction of the Court within the State of Assam only.

Annexure-I

Technical cum Compliance Specification Sheet: (TO BE SUBMITTED BY THE MANUFACTURER)

| Si No | Name of Equipment/Tool | Tender Specification | Specificati on by quoted bidder | Deviation(if any) |
|--------------|---|---|--|---------------------------|
| 1 | Therapy ball 45 cm dia. | <ul style="list-style-type: none"> Brightly coloured, Inflatable by foot pump. Molded heavy duty vinyl ball can support weight up to 150 kg. ISO 9001:2008 Certified Warranty for one year | | |
| 2 | Therapy ball 65cm dia. | <ul style="list-style-type: none"> Brightly colored, Inflatable by foot pump. Molded heavy duty vinyl ball can support weight up to 150 kg ISO 9001:2008 Certified Warranty for one year | | |
| 3 | Therapy mats- 6ft x3ft | <ul style="list-style-type: none"> Length 6 ft and breadth 3ft, made up of Rubberized foam, vinyl coated cover, thickness 4 cm,can be wiped clean with a damp cloth ISO9001:2008 Certified Warranty for one year | | |
| 4 | Bolster | | | |
| a) | 2ft long, diameter- 8 inch | <ul style="list-style-type: none"> Sponge cover on wooden shaft, outer side is covered with rexene, rexene is fixed to the wooden shaft with thick pins ISO9001:2008 Certified Warranty for one year | | |
| b) | 2ft long, diameter- 10 inch | <ul style="list-style-type: none"> Sponge cover on wooden shaft, outer side is covered with rexene, rexene is fixed to the wooden shaft with thick pins ISO9001:2008 Certified Warranty for one year | | |
| 5 | Small roll- 13 inch long, Diameter-3 inch | <ul style="list-style-type: none"> Sponge roll covered with Rexene ISO9001:2008 Certified Warranty for one year | | |
| 6 | Prone Wedge | | | |

| | | | | |
|----|---|---|--|--|
| a) | Big- Height-14 inch; Length- 31 inch, breadth 17 inches | <p>Foam filled wedges covered with Nylon, velcrostraps to position the child</p> <ul style="list-style-type: none"> • ISO9001:2008 Certified • Warranty for one year | | |
| b) | Small- Height-10 inch; Length- 26 inch, breadth 17 inches | <ul style="list-style-type: none"> • Foam filled wedges covered with Nylon, fitted with velcro straps to position the child • ISO9001:2008 Certified. • Warranty for one year. | | |
| 7 | Balance Board | <ul style="list-style-type: none"> • Length- 29.5 inch, Breadth- 23 inch, Height- 2.5 inch • ISO9001:2008 Certified. • Warranty for one year. | | |
| 8 | Trampoline | <ul style="list-style-type: none"> • Compact round trampoline, shape-round, light jumpers .Dimensions, diameter of the material 2.5m , surface area of material (4.9 meter square), minimum lateral installation clearance (5.5m), Jumper weight rating 80 kg, structural load capacity 380kg, height of the mat above ground 0.8m, height of flexi-net above mat 1.5m, total height 2.3m. • ISO 9001:2008 Certified. • Warranty for one year. | | |
| 9 | Kaye-Walker (height: 48-64 cm) | <ul style="list-style-type: none"> • Height: 48-64 cm, Distance between HAND GRIPS 34cm,frame width 58-60cm, frame length 69-83cm, user height107-137cm, maximum user weight 39kg, frame weight 3.85kg • ISO 9001:2008 Certified. • Warranty for one year. | | |
| 10 | Bolster Swing - | <ul style="list-style-type: none"> • With nylon rope or straps with hooks fit in the swing frame, size 25 cm; diameter 90cm long ; • ISO 9001:2008 Certified. • Warranty for one year. | | |

| | | | | |
|-----|--|---|--|--|
| 11 | Puja bell | <ul style="list-style-type: none"> • Clapper bell • ISO 9001:2008 Certified. • Warranty for one year. | | |
| 12. | Peg board | <ul style="list-style-type: none"> • Laminated square board having 10 holes to hold smoothly finished solid plastic pegs in five different bright colors. • ISO 9001:2008 Certified. • Warranty for one year. | | |
| 13. | Ball Pool | <ul style="list-style-type: none"> • The dense foam padded mini ball pool is soft, safe and perfect for small children .it provides excellent sensory stimulation activity. The round pool is 120 cm in diameter*50cm height, & has 10 cm thick padded sides. The pool contains 500 multi-colour balls of 7 cm or 8 cm diameter pool side and bottom is covered with durable rexene that easily wipes clean. • ISO 9001:2008 Certified. • Warranty for one year. | | |
| 19. | Special chair with cut out tray | <ul style="list-style-type: none"> • It is to be made as per need of child • ISO 9001:2008 Certified. • Warranty for one year. | | |
| 20. | Splints (ankle Foot orthotics) | <ul style="list-style-type: none"> • Needed For demonstration • ISO 9001:2008 Certified. • Warranty for one year. | | |
| 21. | Wodden bench with cushion and Rexene cover | <ul style="list-style-type: none"> • Small (3 ft long , height 8 inches, breath 6 inches) • Big (3 ft long , height 12 inches, breath 8 inches • ISO 9001:2008 Certified. • Warranty for one year. | | |

| | | | | |
|------------|------------|---|--|--|
| 22. | Theraputty | <ul style="list-style-type: none">• Gluten free, non-toxic, red, yellow and blue colors• ISO 9001:2008 Certified.• Warranty for one year. | | |
|------------|------------|---|--|--|

ANNEXURE II A

UNDERTAKING (by the Bidder)

To

Mission Director,
National Health Mission, Assam

Tender No. _____
For supply of _____

Sir,

1. I, Shri _____, on behalf of M/s _____ having registered office at _____, do hereby declare that I have gone through the terms and conditions mentioned for the above and undertake to comply with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance for a period of one year from the date of award of contract to us.
2. I/We undersigned hereby bind myself/ourselves to the Office ofto supplyThe rates quoted by me/us for the items tendered for are specified against each. It is certified that rates quoted are lowest quoted for any institution in India and not higher than the MRP/ prevailing market rate.
3. The articles shall be strictly as per specification and of the best quality as per requirement of the institution. The decision of the Office of (Hereinafter called the said Purchaser) as regards to the quality and specification of article shall be final and binding on me/us.
 - a) Authorization from Manufacturer:- We shall furnish authorization from the manufacturer legally enforceable undertaking to the Purchaser in appropriate format obligations valid for a periodyears from the date of supplied equipment.
4. We agree to the conditions of the tender under which the EARNEST MONEY DEPOSIT and PERFORMANCE SECURITY DEPOSIT shall be forfeited by us.
5. We hereby undertake to pay the **penalty** as per the terms and conditions of the contract for

delayed supply of the ordered items.

6. We agree to accept the amount of the bill to be paid by the purchaser after completion of all formalities and should any amount of the bill found by the purchaser/auditors to have been over-paid; the amount so found shall be refunded by me/us.
7. We hereby undertake to supply the items during the validity of the tender as per direction given in supply order within the stipulated period.
8. The tender inviting authority has the right to accept or reject any or all the tenders without assigning any reason.
9. We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.
10. We hereby declare that there is no vigilance/CBI or court case pending/contemplated against us at the moment.

SIGNATURE :

NAME & DESIGNATION :

DATE :

NAME & ADDRESS OF THE FIRM :

ANNEXURE II-B

UNDERTAKING

(To be submitted by Bidder as well as Manufacturer)

To

Mission Director,
National Health Mission, Assam

Tender No. _____

For supply of _____

We,..... do hereby declare that presently we do not stand blacklisted by any Central or State Government organization or debarred from participating in tenders of such organization and are therefore eligible to participate in NHM Tender No..... Date..... for supply

SIGNATURE :
NAME & DESIGNATION :
DATE :
OFFICIAL SEAL OF THE FIRM :

ANNEXURE -III
MANUFACTURER'S AUTHORIZATION FORM (issued by the Manufacturer)

Tender No. :

Dated:

To,

Mission Director
National Health Mission, Assam

Respected Sir,

We _____ who are established and reputable manufacturers of
_____ having _____ factories at _____
_____ registered office
at _____ possessing _____ manufacturing License No.
_____ dated _____ Valid up to
_____ hereby authorize _____ (name and
address of representative and firm), to submit a bid and subsequently negotiate and
sign the contract with you against the above mentioned tender for the following
items quoted.

- 1.
- 2.

We hereby certify that the Machine / spare parts do not contain any recycled or
reconditioned parts or components

We hereby extend our full guarantee and warranty as per clauses of contract for the
goods offered for supply against this Invitation for Bid by the above firm.

(Attach Separate sheet if necessary)

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE FIRM :

ANNEXURE-IVA
ANNUAL TURNOVER STATEMENT OF THE BIDDER

The Annual Turnover of M/s _____ for the last three financial years 2013-14,2014-15 and 2015-16 from the sales of Physiotherapy and Occupational therapy items are given below and certified that the statement are true and correct.

| Sl No. | Year | Turnover in Lakhs |
|--------|------|-------------------|
| 1. | | |
| 2. | | |
| 3. | | |
| Total | | - Rs. _____ Lakhs |
| Avg. | | - Rs. _____ Lakhs |

Date :
Seal :

Signature of Auditor / Chartered
Accountant
(Name in Capital Letters)

ANNEXURE-IVB
ANNUAL TURNOVER STATEMENT OF THE MANUFACTURER

The Annual Turnover of M/s _____ for the past three financial years 2013-14,2014-15 and 2015-16 the sales of Physiotherapy and Occupational therapy items are given below and certified that the statement are true and correct.

| Sl No. | Year | Turnover in Lakhs |
|--------|-------|-------------------|
| 1. | | |
| 2. | | |
| 3. | | |
| | Total | - Rs. _____ Lakhs |
| | Avg. | - Rs. _____ Lakhs |

Date :

Seal :

Signature of Auditor /

Chartered Accountant

(Name in Capital Letters)

ANNEXURE-V
Performance Statement (of the Bidder)

Tender No:

Date:

| Sl. | Name of the product | Year | Qty supplied | Value | Name and full address of the purchaser |
|------------|----------------------------|-------------|---------------------|--------------|---|
| | 1 | 2 | 3 | 4 | 5 |
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| 6. | | | | | |
| 7. | | | | | |
| 8. | | | | | |
| 9. | | | | | |
| 10. | | | | | |

(Please use additional sheets if required)

SIGNATURE :

NAME & DESIGNATION :

DATE :

OFFICIAL SEAL :

ANNEXURE-VI
CERTIFICATE OF SALE TAX VERIFICATION TO BE PRODUCED BY AN APPLICANT

(To be filled by the applicant)

1. Name or style in which the applicant is assessed or assessable to Sales Tax Addresses or assessment
2. a. Name and address of all companies, firms or associations or persons in which the applicant is interested in his individual or fiduciary capacity.....

 b. Places of business of the applicant (All places of business should be mentioned)
- 3 The Districts, taluks and divisions in which the applicant is assessed to Sales Tax (All the places of business should be furnished).

- 4 a. Total contract amount in the preceding three years.
 - i. 2013-14
 - ii. 2014-15
 - iii. 2015-16

a. Particulars of Sales Tax for the preceding three years.

| Year | Total T.O. be assessed Rs. | Total Tax Assessed Rs. | Total Tax paid Rs. | Balance Due Rs. | Reasons for balance Rs. |
|---------|----------------------------|------------------------|--------------------|-----------------|-------------------------|
| 2013-14 | | | | | |
| 2014-15 | | | | | |
| 2015-16 | | | | | |

- b. If there has been no assessment in any year, whether returns were submitted any, if there were, the division in which the returns were sent.
- c. Whether any penal action or proceeding for the recovery of Sales Tax is pending
- d. The name and address of Branches if any:

I declare that the above mentioned information is correct and complete to the best of my knowledge and belief.

SIGNATURE :
 NAME & DESIGNATION :
 DATE :
 OFFICIAL SEAL :

Enclosure to ANNEXURE-VI

(To be issued by the Sales Tax Assessing Authority)

In my opinion, the applicant M/s..... has been / has not been / doing everything possible to pay the Tax demands promptly and regularly and to facilitate the completion of pending proceedings.

Date Seal : Deputy / Asst. Commercial Tax Officer

Note : Separate certificates should be obtained in respect of each of the place of business of the applicant from the Deputy Commercial Tax officer or Assistant Commercial Tax Officer having jurisdiction over that place.

ANNEXURE-VII

Tender No:

Date:

UNDERTAKING FOR EMBOSSEMENT OF LOGO

We M/s do hereby declare that, if favored with an order, we will supply the ordered Physiotherapy and occupational therapy items embossed with NHM Logo and the words “NHM ASSAM SUPPLY” or as per any other instructions given in this regard.

SIGNATURE :

NAME & DESIGNATION :

DATE :

OFFICE SEAL :



NHM ASSAM SUPPLY

LOGOGRAM

ANNEXURE – VIII

Declaration on Manufacturing Facilities by the Manufacturer Tender

No....

Date:

For supply of _____

1. Name of the manufacturer :
2. Full Postal Address :
3. Telephone No. /Fax No. :
4. Email address :
5. Date of inception of business :
6. Registration no. & Date :
7. Issued by :
8. Valid till :
9. Details of manufacturing activity& item :
wise capacity
12. Name of Govt. Departments/ Pvt. Institutions : As per enclosure

to which the bidder already supplied the items with
quantity value and supply period
18. Has the bidder ever been black listed : by any
govt. agency? If yes, give details.
14. Are any cases pending in the court related to : any
supplies? If yes, give details
15. Does the firm have the adequate facilities for : Inspection
and quality control?
Please give details

I, _____ Prop./partner/Director of M/s

Hereby declare that the information given in this form is true and correct to the best of my knowledge & belief.

I/we agree to the tender Inviting Authority forfeiting the Earnest Money Deposit and/or Performance Security Deposit and blacklisting us for a period of 5 years, if any information furnished by us is proved to be false at the time of inspection and non – compliance with terms and conditions of the contract

I offer to supply the items mentioned in the schedule (enclosed in price bid) at the rates quoted therein. I agree to hold this offer for one year after finalization of rate contract.

SIGNATURE :
NAME & DESIGNATION :
DATE :
OFFICIAL SEAL :

★The details of manufacturing unit shall be for the premises where items quoted are actually manufactured.

Annexure –IX

List of items quoted

Tender No. _____

| Sr. No. | Description of Items | Qty | Manufacturer's Name | Make/Model No | Warranty Period in Years | Price Quoted/ Not Quoted |
|----------------|---|------------|----------------------------|----------------------|---------------------------------|---------------------------------|
| 1 | Therapy Ball-45 cm Diametre | 6 | | | | |
| 2 | Therapy Ball-65 cm Diametre | 6 | | | | |
| 3 | Therapy mats-6ft * 3 ft | 36 | | | | |
| 4 | Bolster, 2 ft long, diameter-8 inch | 6 | | | | |
| 5 | Bolster, 2 ft long, diameter-10 inch | 6 | | | | |
| 6 | Small roll-13 inch long, Diametre- 3 inch | 18 | | | | |
| 7 | Prone wedge-Big-Height-14 inch, length-31 inch, breadth-17 inches | 6 | | | | |
| 8 | Prone wedge-small-Height-10 inch, length-26 inch, breadth-17 inches | 6 | | | | |
| 9 | Balance Board | 6 | | | | |

| | | | | | | |
|----|---|-----------|--|--|--|--|
| 10 | Trampoline | 6 | | | | |
| 11 | Kaye-Walker | 6 | | | | |
| 12 | Bolster swing | 6 | | | | |
| 13 | Puja bell | 12 | | | | |
| 14 | Small rattle | 60 | | | | |
| 15 | Squeaky toy | 18 | | | | |
| 16 | Soft toy | 60 | | | | |
| 17 | Toy for tactile stimulation | 6 | | | | |
| 18 | Brush for tactile stimulation | 12 | | | | |
| 19 | Peg board | 12 | | | | |
| 20 | Ball pool | 6 | | | | |
| 21 | Special chair with cut out tray | 6 | | | | |
| 22 | Splints | 12 | | | | |
| 23 | Wodden bench with cushion and Rexene cover | 12 | | | | |
| 24 | Theraputty | 18 | | | | |

SIGNATURE :

NAME & DESIGNATION :

DATE :

OFFICIAL SEAL :

ANNEXURE- X

UNDERTAKING ON FRAUD & CORRUPTION (for bidder)

We do hereby undertake that, in competing for (and, if the award is made to us, in executing) the subject contract for supply of **Physiotherapy and occupational therapy items** under tender reference no we shall strictly observe the terms and conditions against fraud and corruption in force in the country.

SIGNATURE :

NAME & DESIGNATION :

DATE :

NAME & ADDRESS OF THE FIRM :

ANNEXURE– XI
NATIONAL HEALTH MISSION, ASSAM
AGREED TERMS & CONDITIONS

Tender No. & Date _____

1. Details of Bidder

Bidder Name:

Offer Ref:

Contact Person:

Telephone No:

Signature:

Fax No:

E-mail:

2. Definitions

1. "Purchaser" means the Mission Director, National Rural Health Mission, Assam or his authorized representative.
2. "Bidder" means a person or firm or company who has made an offer for supply of goods and /or service as per tender.
3. "Vendor" or "Supplier" means a person or firm or company, to whom the order is addressed for supply of goods and /or services.
4. "Site" means the premises of the purchaser or any other place as decided by the Purchaser.

NOTE: The questionnaire below must be duly filled in and should be enclosed with un-priced Technical Bid, (Cover A). Clauses confirmed here under should not be repeated. All commercial terms and conditions should be indicated in this format. If necessary, details including deviations to the terms and conditions of the bid document, if any, should be enclosed as annexure to this questionnaire.

| Sl. No. | Description | <u>Vendor's Confirmation</u> (Confirmed/Noted/Deviation furnished separately) |
|---------|---|--|
| | Technical | |
| 1. | Confirm that you meet the eligibility criteria as per bid document and have furnished relevant documents. | |
| 2. | Confirm acceptance of Technical Specification and scope of supply as per Tender Document. | |
| 3. | In case of deviations, confirm that the same have been highlighted separately. | |
| 4. | Confirm that literature and technical data, wherever applicable, have been enclosed. | |
| 5. | Confirm that all certificates/ documents furnished. | |
| 6. | Confirm that Earnest Money Deposit (EMD) as per bid document has been furnished in Cover A | |
| | Commercial | |
| 1. | It is noted that any deviations to the commercial | |

| | | |
|-----|---|--|
| | terms and conditions shall lead to loading of prices or rejection of offer. | |
| 2. | Confirm that the quoted landed price is inclusive of cost of containers, packing & forwarding charges, freight, insurance and all duties and taxes viz. Excise Duty, Sales Tax/VAT. | |
| 3. | Confirm furnishing of price break-up of each item showing basic price of item and Tax/VAT on %age of basic price to arrive at landed price in D2 above. | |
| 4. | It is noted that the statutory variations in taxes and duties within the contractual delivery period shall be borne by the purchaser. | |
| 5. | If there is any variation or fresh imposition of Excise Duty at the time of supply due to various reasons, including turn-over, confirm that the same shall be borne by supplier. | |
| 6. | If clause 5 above is not acceptable, advice maximum possible rate of additional ED chargeable; this shall be loaded to your price. | |
| 7. | Confirm that in case any new or additional duties and taxes are imposed after the contractual delivery date due to delays attributable to the supplier the same shall be borne by the supplier. This will be in addition to Price Reduction for Delay in Delivery. | |
| 8. | Confirm acceptance of Price Reduction Schedule for delay in delivery @ 0.5% of delayed value of goods per week of delay or part thereof subject to maximum of 10% of the total order value. | |
| 9. | Confirm acceptance of Delivery Period as indicated under clause 17 (D) of the bid document. | |
| 10. | Confirm acceptance of relevant payment terms specified in the bid document. | |
| 11. | It is noted that delivery period, price reduction, termination etc are subject to Force Majeure Condition as stipulated in the bid document. | |
| 12. | Confirm that the quoted prices are in Indian Rupees and shall remain firm & fixed till complete execution of the order. | |
| 13. | a) In case you are a manufacturer confirm that the prices quoted are not higher in any respect than MRP b) In case you are a dealer/ distributor / authorized agent, confirm that the prices quoted are as per manufacturer's price list with appropriate discount. | |
| 14. | Packing / forwarding, transportation, loading/unloading and insurance are supplier's responsibility. However, to protect the items from physical damages and/or deterioration due to weather during transit, supplier to ensure proper packing & handling arrangement. Please confirm compliance. | |
| 15. | Confirm that security deposit of 5 % of the total | |

| | | |
|-----|--|----|
| | order value in the form of a Bank Guarantee from a nationalized Bank shall be furnished, which will be valid for the entire warranty period from the date of order. | |
| 16. | <p>a) Confirm that all inspection & testing charges including 3rd party inspection (if required) included in the price.</p> <p>b) Quality Control Reports and Test Certificates, whenever applicable, shall be handed over to the purchaser along with the equipment.</p> | |
| 17. | <p>a) Confirm that erection, commissioning, trial run and handing over to the purchaser, after successful commissioning is your responsibility at no extra cost.</p> <p>b) Specify facilities (if any), like water supply/ electric power to be provided by the purchaser for commissioning of the equipment.</p> | |
| 18. | <p>Packing / forwarding, transportation, loading/unloading and insurance are your responsibility.</p> <p>However, to protect the equipment from physical damages and/or deterioration due to weather during transit, you are to ensure proper packing & lifting arrangement. PI confirm compliance.</p> | |
| 19. | The material / equipment shall be guaranteed against any and all defects in design, workmanship, material & performance for a period shown in the Technical specification, from the date of commissioning and handing over to the purchaser. Should any defect detected or develop during the guarantee period, it shall be remedied promptly free of cost by the supplier and all expenses including transportation of goods necessitated for such repair and replacement shall be done by the supplier. PI confirm acceptance. | |
| 20. | Confirm acceptance of Repeat order within 24 months from the date of initial order at same price and terms & conditions. | |
| 21. | In case of material having shelf life, confirm that you have declared the same with the expiry date. Also confirm that such materials shall be dispatched within 30 days from the date manufacture. | NA |
| 22. | It is noted that the purchaser would disown any responsibility / liability towards irregularity, contravention or infringement of any statutory regulations including those of patent, on manufacture or supply of goods covered by the order. | |

| | | |
|-----|--|--|
| 23. | Terms & Conditions indicated in this format shall not be repeated in the bid. Terms & Conditions indicated elsewhere and contradicting those in this format shall be ignored. Confirm compliance. | |
| 24. | Confirm that you shall observe the highest standard of ethics during bidding and in case favoured with an order, the execution of the order will be completed, without resorting to any fraud, corruption and/or coercion. | |
| 25. | Confirm that the offer shall be valid for a period of 150 days from the date of bid opening. | |

NAME & DESIGNATION :

DATE :

NAME & ADDRESS OF THE FIRM :

ANNEXURE-XII CHECK**LIST**

| Sl. | Cover A | Yes | No | Page No. |
|------------|---|------------|-----------|-----------------|
| 1. | Court Fee Stamp/IPO & Tender Document Fee | | | |
| 2. | EMD in the form of DD/Bankers Cheque furnished | | | |
| 3. | Documentary evidence for the Constitution of Firm | | | |
| 4 | Attested Photocopy of IEC certificate, if any | | | |
| 5 | The instruments such as Power of Attorney, Resolution of Board etc. | | | |
| 6 | Technical Specification Cum Compliance Statement Sheet as per Annexure I | | | |
| 7 | Undertaking as per Annexure IIA & II B | | | |
| 8 | Manufacturer's Authorization as per Annexure III | | | |
| 9 | Attested copy of Quality ISO 9001:2008 Certificate. | | | |
| 10 | Annual Turnover Statement for past 3 financial years (Annexure – IV A & Annexure –IV B) | | | |
| 11 | Performance Statement as per Annexure V and copies of orders including one single order of value not less than Rs 1.30 Lakhs executed for a Govt. organization. | | | |
| 12 | Sales Tax Clearance Certificate/Annexure VI | | | |
| 13 | Undertaking for Embossment of logo as per Annexure VII | | | |
| 14 | Details of Manufacturing Unit as per Annexure VIII | | | |
| 15 | List of items quoted as per Annexure IX | | | |
| 16 | Undertaking on Fraud & Corruption as per Annexure X | | | |
| 17 | Agreed Terms & Conditions as per Annexure- XI | | | |
| | Cover B | Yes | No | |
| 18 | Price Bid as per Annexure -XIII | | | |

ANNEXURE XIII

PRICE BID

TENDER NO.....

| Sl | Name of the Equipment/Diagnostic Tool | Qty. Nos. | Manufacturer's Name | Model No. | Basic Rate per unit Rs | Tax/VAT per unit Rs | Total (For supply) Rs 8= 3x(6+7) |
|----|--|-----------|---------------------|-----------|------------------------|---------------------|-------------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 1 | Therapy Ball-45 cm Diametre | 6 | | | | | |
| 2 | Therapy Ball-65 cm Diametre | 6 | | | | | |
| 3 | Therapy mats-6ft * 3 ft | 36 | | | | | |
| 4 | Bolster, 2 ft long, diameter-8 inch | 6 | | | | | |
| 5 | Bolster, 2 ft long, diameter-10 inch | 6 | | | | | |
| 6 | Small roll-13 inch long, Diametre- 3 inch | 18 | | | | | |
| 7 | Prone wedge-Big-Height-14 inch, length-31 inch, breadth-17 inchs | 6 | | | | | |
| 8 | Prone wedge-small-Height-10 inch, length-26 inch, breadth-17 inchs | 6 | | | | | |
| 9 | Balance Board | 6 | | | | | |
| 10 | Trampoline | 6 | | | | | |
| 11 | Kaye-Walker | 6 | | | | | |
| 12 | Bolster swing | 6 | | | | | |

| | | | | | | | |
|----|--|----|--|--|--|--|--|
| 13 | Puja bell | 12 | | | | | |
| 14 | Small rattle | 60 | | | | | |
| 15 | Squeaky toy | 18 | | | | | |
| 16 | Soft toy | 60 | | | | | |
| 17 | Toy for tactile stimulation | 6 | | | | | |
| 18 | Brush for tactile stimulation | 12 | | | | | |
| 19 | Peg board | 12 | | | | | |
| 20 | Ball pool | 6 | | | | | |
| 21 | Special chair with cut out tray | 6 | | | | | |
| 22 | Splints | 12 | | | | | |
| 23 | Wodden bench with cushion and Rexene cover | 12 | | | | | |
| 24 | Theraputty | 18 | | | | | |

Grand Total= Rs.....

Rs (in words).....

SIGNATURE :

NAME & DESIGNATION :

DATE :

ANNEXURE-XIV
Form of Agreement

THIS CONTRACT AGREEMENT is made

This day of month..... year.....

BETWEEN

(1) Name and Address of the Purchaser:

AND

(2) Name and Address of the Supplier:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [insert: brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [insert: contract price in words and figures] (hereinafter called “the Contract Price”)

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Condition of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and constructed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Special Conditions of Contract, if any
 - (c) General Conditions of Contract
 - (d) Technical Requirements (including Technical Specifications)
 - (e) The Supplier’s bid and original Price Schedules
 - (f) The Purchaser’s Notification of Award/Purchase Order Ref No.....Date.....
 - (g) [Add here: **any other documents**]

In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

3. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

For and on behalf of the Purchaser

Signed: _____

In the capacity of [insert: **title or other appropriate designation**] In the presence of _____

For and on behalf of the supplier

Signed: _____

In the capacity of [insert: **title or other appropriate designation**]

In the presence of _____