



ৰাষ্ট্ৰীয় স্বাস্থ্য অভিযান, অসম

BID DOCUMENT
2016

**Tender for Hiring of Light Vehicles in the
OFFICE OF THE MISSION DIRECTOR,
NATIONAL HEALTH MISSION, ASSAM**

Christian Basti, Guwahati-5

BID Documents

TABLE OF CONTENTS

SECTION	TITLE	PAGE NO.
I	Notice Inviting Tender	3
II	Bid Form	4
III	Bid Profile	5-6
IV	Instruction to Bidders	7-10
V	General (Commercial) conditions of the contract	11-12
VI	Special conditions of the contract	13
VII	Services to be provided	14
VIII	Agreement to Vehicle Hire	15-17

FINANCIAL BID

IX	Schedule of Hire Charges on monthly basis and on daily basis	18-19
----	--	-------

Section I

**OFFICE OF THE MISSION DIRECTOR,
NATIONAL HEALTH MISSION, Assam
CHRISTIAN BASTI, GUWAHATI-5**

No. NHM//Vehicle/tender/2015/2461/7183

Dated 25 /07/2016

NOTICE INVITING TENDER

Sealed quotations are hereby invited affixing court fee stamp worth Rs. 8.25(Rs. Eight and Twenty five Paisa) only/- from persons/contractors/ **Tours and Travel** having a fleet of 15 or more vehicles with experience of 3 years or above and a minimum annual turnover of Rs. 10 (Ten) Lacs per year for engagement of Vehicle(**i.e Xylo/Bolero/ Scorpio/Sumo/Indica/Innova/Car /indigo/swift desire etc.**) in the Office of the Mission Director, National Health Mission ,Assam, Guwahati on daily and monthly basis.

Schedule to the invitation of Tender :

- | | | |
|--|--|--------------------------|
| 1. Time and date of issue of Bid Document | 10.30 Hrs. of
1500 Hrs of | 26/07/2016
11/08/2016 |
| 2. Time and last Date of depositing tender/bid | 1400 Hrs. of | 19/08/2016 |
| 3. Time and date of opening of Qualifying Bid | 1500 Hrs. of | 19/08/2016 |
| 4. Place of opening Tender..... | O/o the Mission Director, National Health Mission,
Assam, Christian Basti, Guwahati-5 | |
| 5. Service to be provided | Hiring of Light Vehicles
(Innova/Scorpio/Xylo/ Bolero/Sumo/ indica/Bus etc. | |
| 6. Duration of contract | Two Years from the date of award of contract with an
option of extension for a further period on mutual
agreement | |
| 7. Bid Security.. | Rs.10,000/- in the form of Banker Cheque/D.D./F.D. in
favour of "State Health Society Assam" with validity for
90 days from the date of issue of Tender document. | |

Intending eligible bidders may download the Bid Document form NHM Website <http://www.nrhmassam.in> and payment of Rs.1000/ (Rs. One Thousand only) (non refundable) in the form of Demand Draft or banker cheque or Fixed Deposit (in favour of "State Health Society, Assam) with minimum 90 days validity from the date of issue of the Tender document.

Sd/
Mission Director,
National Health Mission, Assam
Christian Basti, Guwahati-5

SECTION II

BID FORM

NIT No. NHM/Vehicle/Tender/2015/2461

Dated : / /2016

To

The Mission Director
National Health Mission, Assam
Christian Basti, Guwahati-5

Dear Sir,

1. Having read the conditions of contract and services to be provided the receipt of which is hereby duly acknowledged, we, undersigned, offer to provide vehicle in conformity with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of this Bid.
2. We undertake, to enter into agreement within one week of being called upon to do so and bear all expenses including charges for stamps etc and agreement will be binding on us.
3. We undertake to furnish Bank guarantees of a Scheduled Bank for a sum as mentioned in tender document for due performance of the Contract.
4. We agree to abide by this Bid document for a period of two years from the date agreement and it shall remain binding upon us till the expiry of that period.
5. Until an agreement is signed and executed, this Bid together with your written acceptance thereof, in your notification of award shall constitute a binding contract between us.
6. Bid submitted by us are properly sealed and prepared so as to prevent any subsequent an replacement.

Dated this day of 2016.

Signature of

In capacity of

Duly authorized to sign the bid for and on behalf of.....

Witness.....

Address

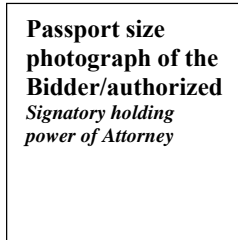
Signature

SECTION III

A. BIDDER’S PROFILE

General:

- 1. Name of the Bidder/ firm
- 2. Name of the person submitting the Bid whose photograph is affixed Shri/Smt.



(In case of Proprietary/Partnership firms, the Bid has to be signed by Proprietor/ Partner only, as the case may be) Tenderer will submit the attested copy of the PAN card / Election Commission I-Card / Passport of the proprietor or authorized signatory in case of proprietor is not signing the tender document. The tender is liable to be rejected if the signature and photograph do not match with the photograph affixed and the signature made in the tender documents.

- 3. Address of the firm
- 4. Telegraphic Address
- 5. Tel no. with STD code (O).....(Fax).....(R).....
- 6. Registration & incorporation particulars of the firm:
 - i) Proprietorship
 - ii) Partnership
 - iii) Private Limited
 - iv) Public Limited

(Please attach attested copies of documents of registration/ incorporation of your firm with the competent authority as required by business law)

- 7. Name of Proprietor/Partners/Directors.....
- 8. Bidder’s bank, its address and his current account number
- 9. Permanent Income Tax member, Income Tax circle
- (Please attach a copy of last Income Tax Returns)**

10. Infrastructure capabilities:(Minimum 15 vehicles)

(a) Particulars of vehicles available with the Bidder:

Sl. No.	Vehicle Type	Vehicle Registration No.	Vehicle Insurance Copy	Vehicle Insurance No.	Date of expiry of vehicle insurance period
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

With Vehicle insurance passenger's accident should be covered.

I/We hereby declare that the information furnished above is true and correct.

Place:

Date:

Signature of Bidder/Authorized signatory.....

Name of the Bidder.....

Seal of the Bidder

**SECTION IV
INSTRUCTIONS TO BIDDERS**

SERVICES TO BE PROVIDED :

1. Services to be provided: are given in Section VII.
2. **Eligible Bidders :**
 - (a) Bidder should have three years experience in proving vehicle to State Govt./ Any other Public Institution/ Body.
 - (b) The bidder should own or on lease sufficient vehicles (minimum Fifteen) of model not older than year 2014. The proof of ownership or lease holding should be produced along with the qualifying bid documents.
 - (c) The bidder shall also submit full details of the vehicles that can be assigned in their favour and shall give a clear declaration that the firm will be able to supply vehicles of model not older than 2014.
 - (d) The bidder shall have experience of minimum period of 2(two) years for similar type of contract of supplying not less than 15 vehicles/cars to Govt. organization or any large Public Sector Undertaking on monthly basis and daily basis .
 - (e) Vehicle to be provided as per clause 2(b) and registration number of vehicles in photocopies be provided in technical bids.

Cost of Bidding :

The bidder shall bear all costs associated with the preparation and submission of the bid. National Health Mission, Assam in no case be responsible for these costs or outcome of the bidding process.

3. **Bid Document :**

Bid document in two parts (a) Technical bid and (b) Financial Bid

3.1 **Technical bid** consists of :

- a. Notice Inviting Tender
- b. Instructions to bidders
- c. General condition (Commercial) of the contract
- d. Special conditions of contract if any
- e. Schedule of requirement and Hire Charges
- f. Services to be provided
- g. Bid security
- h. Declaration.

Financial bid consists of

- a. Rate schedule

3.2 The bidder is requested to examine all instructions, forms, terms and specification in the Bid documents. Failure to furnish all the information required as per Bid documents or submission of the bids not substantially responsive to the Bid documents in every respect will be at the bidder's risk and may result in rejection of the Bid.

3.3 A prospective bidder requiring any clarification on the Bid document shall notify the authority in writing. The authority shall respond in writing to any request for the clarification of bid document which it receives not later than 3 days prior to the date of opening of Tender.

4. Documents required to be submitted for establishing Bidders Eligibility and Qualifications

- i) The bidder shall furnish the particulars of past performance with supporting documents.
- ii) Partnership Deed or Proprietorship Deed or Articles/ Memorandum of Association as the case may be,
- iii) Latest Income Tax Return.
- iv) Copy of VAT Registration Certificate.
- v) Copy of Service Tax Registration Certificate.

5. **Amendment to bid document :**
 - i) At any time, prior to the date of submission of bid, may, for any reason whether at its own initiative or in response to a clarification required by a prospective bidder, modify the bid documents by amendments.
 - ii) The amendments shall be notified in writing to all prospective bidders and these amendments will be binding on them.
6. **Documents comprising the bid :**

The bid prepared by the bidder shall comprise the following components.

 - a. Documentary evidence established in accordance with clause 2 that the bidder is eligible to bid and is qualified to perform the contract if his bid is accepted.
 - b. Bid security furnished in accordance with clause 11.
 - c. A clause by clause compliance as per clause 10.
 - d. Bid Form and rate schedule completed in accordance with clause 8 and 9.
7. **Bid Form.**

The bidder shall complete the Bid Form and the appropriate price schedule furnished in the bid document covering the services to be rendered quality and price schedule as per Financial bid.
8. **Bid Price.**
 - i) The supplier shall quote as per price schedule given in financial bid for all types of vehicles given in the schedule of requirement giving.
 - ii) The price quoted by the bidder shall remain fixed during entire period of contract & shall not be subject to variation on any account. A BID submitted with an adjustable price quotation will be treated as non-responsive and rejected.
 - iii) "Discount" or extra charges if any mentioned by the bidders shall not be considered unless these are specifically indicated in the price schedule.
 - iv) The price bid should be submitted in the official letter head of the bidder.
9. **Clause by clause compliance.**

A clause-by-clause compliance of service to be provided (SECTION IV+V), and special condition (Section VI) shall be given. In case of deviation a statement of deviation shall be given.
10. **Bid Security**
 - 10.1 Pursuant to clause 9 of NIT, the bidder must deposit Bid Security as mentioned in Notice Inviting Tender. The Bid Security shall be in the form of Cross Demand Draft/Banker Cheque from any Nationalized Bank in Guwahati in favour of **State Health Society, Assam** valid for 90 days from the date of tender opening may be submitted in separate cover.
 - 10.2 The successful bidders security will be released upon the bidder acceptance of the award of contract and furnishing the performance security.
 - 10.3 **The Bid Security may be forfeited.**
 - a) If bidder withdraws his bid during the period of bid validity specified by the bidder in the Bid form.
 - b) If the successful bidder fails to sign contract in accordance with clause 18
11.
 - i) To furnish performance security in accordance with clause 10.2 of Section IV
 - ii) A bid not submitted in accordance with para 10.1 shall be rejected by the NATIONAL HEALTH MISSION, ASSAM as non-responsive at the bid opening state and returned to the bidder unopened.
 - iii) The bid security of unsuccessful bidder will be returned as early as possible but not later than 30 days after the expiry of period of bid validity.
12. **Format and signing of bid.** The bidder shall prepare one complete set of original bid and one copy of the same clearly marking "original" and 'copy'. In the event of any discrepancy, the original shall have to Submit.

Tender for Hiring of Vehicle

- 12.1 The original and copy of the bid shall be typed or printed and all pages numbered consecutively and shall be signed by the bidder or a person duly authorized by the bidder.
- 12.2 The over writing/ erasures in the bid made by the bidder shall be signed by the person signing the bid, and rewrite neatly.
- 13. **SUBMISSION OF BIDS**
 - i) The bids should be submitted duly sealed and addressed to Mission Director, NATIONAL HEALTH MISSION, Assam and deposited in tender box or sent by courier/speed /regd. Post on or before 14:00 hrs of due date.
 - ii) Any bid received after the dead line for submission of bids shall be rejected and returned to the bidder.

a. Method of preparation of bid:

Bid for each tender should be submitted in envelopes placed inside a main cover. These envelopes should contain the following;

Envelope	Marked on the cover	Contents of Envelope
First	Bid Security (EMD)	Containing Bid security as per clause 4.
Second	Technical Bid	Containing documents as per clause 5 except bid security.
Third	Financial Bid	Rate should be quoted by the Bidder in the prescribed format.

On all these envelopes the name of the firm and whether “Bid security” OR “Technical” OR “Financial” a bid must be clearly mentioned and should be properly sealed (with sealing wax/packing PVC tape). These envelopes are to be placed inside an outer envelope and properly sealed (with sealing wax/Packing PVC tape). **The Bids that are not submitted in above mentioned manner should be summarily rejected.**

- b. All envelopes (3 inner & one outer) must bear the following on the left hand top corner side:-

Tender for HIRING OF VEHICLE “NOT TO OPEN BEFORE (DUE DATE OF TENDER)”
(Tender no.....)

- (i) All envelopes (3 inner & one outer) must bear the full address of the tendering authority at the center of envelope.
- (ii) All envelopes (3 inner & one outer) must bear the full name and full address of the Bidder at the bottom right hand side corner of the envelope.
- c. The Bid with conditions other than those specified in the Bid document is liable to be summarily rejected. No modification by the contractor in any of the conditions will be permitted after the Bid is opened.

14. Bid opening

Officials of NATIONAL HEALTH MISSION, Assam shall open bids in the presence of bidders or their authorized representative who wish to be present at the time of opening of bids on due date. Authorization letter to this effect shall be submitted by the bidder before they are allowed to participate in bid opening (Format is given in section IX).

Technical Bid will be opened first . If the Technical bid of the tenderer is rejected by the Committee, then the financial bid of the tender will not be opened .

15. **Evaluation**
- 15.1 Member of the selection Committee shall evaluate the bids. **Documents have to be properly signed by the bidder in every page.**
- 15.2 If there is discrepancy between words and figures the amount in words shall prevail prior to detailed evaluation, NATIONAL HEALTH MISSION will determine the substantial responsiveness of each bid to the bid document. A substantially responsive bid is one, which confirms to all the terms and conditions of bid documents without material deviation. A bid determined as substantially non-responsive will be rejected by NATIONAL HEALTH MISSION, ASSAM.
- 15.3 NATIONAL HEALTH MISSION, ASSAM shall evaluate in detail and compare the substantially responsive bids and comparison of bids shall be on the price of the services offered inclusive of all levies and charges (**except Service Tax, & VAT which shall be paid as per actual**) as indicated in the price schedule in Financial bid of the bid document.
- 15.4 Financial bids shall be open of those bidders whose qualifying bids found successful.
16. **Award of Contract**
NATIONAL HEALTH MISSION, ASSAM shall consider placement of letter of intent to those bidders whose offers have been found technically, commercially and financially acceptable. The bidder shall within 10 days of issue of letter of indent, give his acceptance along with performance security in conformity with section IX with the bid document.
17. **Right to vary quantities**
NATIONAL HEALTH MISSION, ASSAM reserves the right at the time of award of contract to **increase or decrease up to 25%** of the required quantity of services specified in the schedule of requirements without any change in hiring charges of the offered quantity of other terms and conditions.
18. **Signing of Contract**
 - 18.1 Signing of Agreement shall constitute the award of hiring contract on the bidder.
 - 18.2 Upon the successful bidder furnishing the Performance Security the NATIONAL HEALTH MISSION, ASSAM shall discharge its bid security in pursuant to clause 11.
19. **Annulment of Award**
Failure of the successful bidder to comply with the requirement of clause 18 shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security in which even NATIONAL HEALTH MISSION, ASSAM may make the award to any other bidder at the discretion of NATIONAL HEALTH MISSION, ASSAM or call for new bids.
20. **Period of validity of bids**
 - (i) The bid shall remain valid for 90 days after the date of opening of bids. A bid valid for a shorter period shall be rejected by NATIONAL HEALTH MISSION, ASSAM as non-responsive.
 - (ii) A bidder accepting the request of NATIONAL HEALTH MISSION, ASSAM for an extension to the period of bid validity, in exceptional circumstances, will not be permitted to modify his bid.

SECTION V

GENERAL (COMMERCIAL) CONDITIONS OF CONTRACT

- 1. Application**

Submission of bid against this offer shall bind the bidder for the acceptance of all the conditions specified herein or in NIT unless otherwise agreed by Mission Director, NHM, Assam
- 2. Performance Security**
 - 2.1 The successful bidder shall be required to deposit an amount equal to Rs 1,00,000 within 2 weeks of conveying Mission Director, NHM, Assam the intention for accepting the bid as Performance Security in form of Fixed Deposit/Bank Guarantee valid for 2 (two) years.
 - 2.2 Performance Security shall be submitted in the form of Fixed Deposit/Bank Guarantee issued by a scheduled Bank and the Performa provided in section IV of the bid document.
 - 2.3 Performance Security will be discharged after completion of contractor's performance obligations under the contract.
 - 2.4 If the contractor fails or neglects any of his obligations under the contract it shall be lawful for NATIONAL HEALTH MISSION, ASSAM to forfeit either whole or any part of performance security furnished by the bidder as compensation for any loss resulting from such failure.
- 3. EXECUTION TIME LIMIT**
 - 3.1 The time period as stipulated in the contract arrangement should be followed.
- 4. PAYMENT TERMS**

Monthly bills shall be submitted in duplicate to the authority specified in contract along with duty slips duly signed by the user.
- 5. Termination of Contract**
 - 5.1 Mission Director, NHM, Assam may without prejudice to any other remedy for breach of contract may terminate the contract in whole or in parts.
 - (a) If the contractor fails to arrange the supply of any or all of the vehicles within the period(s) specified in the contract or any extension thereof granted by National Health Mission, Assam.
 - (b) If the contractor fails to perform any other obligation (s) under the contract.
 - 5.2 National Health Mission, Assam may without prejudice, to other rights under law or the contract provided get the hiring of vehicles done at the risk and cost of the contractor, in above circumstances.
- 6. Termination for insolvency**

National Health Mission, Assam may also by giving written notice and without compensation to the contractor terminate the contract if the contractor becomes unwilling, bankrupt or otherwise insolvent without affecting its right of action or remedy as hirer.
- 7. Force Majeure**
 - 7.1 If any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (Hereinafter referred to as events) provided notice of happenings, of any such eventuality is given by either party to the other within 21 days form the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such on performance or delay in performance under the contract shall be resumed as soon as practicable after such an event

Tender for Hiring of Vehicle

may come to an end or cease to exist, and the decision of NATIONAL HEALTH MISSION, ASSAM as to whether the supplies have been so resumed or not shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days either party may, at his option terminate the contract.

8. Arbitration

- 8.1 In the event of any question, dispute or difference arising under the agreement or in connection there with (except as to matter the decision to which is specifically provided under this agreement), the same shall be referred to sole arbitration of the Mission Director, National Health Mission, Assam
- 8.2 The arbitrator may from time to time with the consent of both the parties enlarge the time frame for making and publishing the award. Subject to aforesaid arbitration and conciliation Act, 1996 and the rules made there under, any modification there of for the time being in force shall be deemed to apply to the arbitration proceeding under this clause.
- 8.3 The venue of the arbitration proceeding shall be Office of the Mission Director , National Health Mission, Assam

9. Set Off

Any sum of money due and payable to the contractor (including security deposit refundable to him) under this contract may be appropriated by National Health Mission, Assam and set off the same against any claim of NATIONAL HEALTH MISSION, ASSAM for payment of a sum of money arising out of this contract or under any other contract made by contractor with National Health Mission, Assam.

SECTION VI

SPECIAL CONDITIONS OF CONTRACT

1. The special conditions of contract shall supplement the instruction to the Bidders as contained in section IV and general (commercial) conditions of the contract as contained in section V and wherever there is a conflict, the provisions herein shall prevail over those in section IV and section V.
2. In case the date fixed for opening of bids is subsequently declared as holiday by the Government of India, the revised schedule will be notified. However, in absence of such notification, the bids will be opened on next working day, time and venue remaining unaltered.
3. National Health Mission, Assam reserves the right to disqualify such bidders who have a record of not meeting contractual obligations against earlier contract entered into with NATIONAL HEALTH MISSION, ASSAM.
4. National Health Mission, Assam reserves the right to blacklist a bidder for a suitable period in case he fails to honour his bid without sufficient ground.
5. The liability under relevant sections of Motor Vehicle Act 1968 and IPC causing death or permanent liability developed in the vehicle supplied by the contractor, the hiring authority has no responsibility of whatsoever and will not entertain any claim in this regard under the provision of the law.
6. The engagement and employment of drivers and payment of wages to them as per existing provisions of various labour laws and regulations is the sole responsibility of the contractor and any breach of such laws or regulations shall be deemed to be breach of this contract.
7. The contractor shall assign the job of driving of hired vehicles only to qualified experienced licensed drivers and also assume full responsibility for the safety and security of the officers/ officials while running the vehicle by ensuring safe driving.
8. The contractor shall when called upon to do so, place at the disposal of National Health Mission, Assam such number of vehicles as may be required although the number of vehicles so demanded may be more than the number of vehicles he is required to supply for the purpose of execution of the contract at same rate and terms and conditions.
8. The contractor shall sent the vehicle for periodical servicing at the cost of the contractor National Health Mission, Assam will not pay any mileage run for such servicing nor any deduction be made for the duration involved in such servicing. The cost of lubricants, repairs, maintenance, taxes insurance, etc. will be to the contractor's liability.
9. National Health Mission, Assam reserves right to counter offer price against price quoted by the bidder.
10. Regular checking of meter by the designated transport authority may be done by the contractor, and requisite Certificate may be shown National Health Mission, Assam as and when demanded.

SECTION VII**SERVICES TO BE PROVIDED**

- | | | |
|-----|-----------------------------|--|
| 1. | Service | Provision of vehicles with licensed drivers, registered vehicles on Hiring basis for running in Assam State. |
| 2. | Period of Contract | Under normal circumstances the contract shall be valid for a period of one year from date of issue of work order. However the contract may be extended for another 2 years on yearly basis subject to mutual consent of both the parties i.e. the contractor and the Mission Director, NHM, Assam on the same rate, terms and conditions. |
| 3. | Quantity | Estimated number of vehicles to be hired is Twenty-five nos on monthly basis however it should be clearly noted that National Health Mission, Assam shall place the order only as per the actual requirement from time to time. |
| 4. | Duty hrs. | Minimum Ten hours per day on all days of month. |
| 5. | Notice Period | I) For regular requirements one day in advance.
II) Telephonic intimation shall be considered as notice. |
| 6. | Reporting Place | National Health Mission, Assam . STATE HQ ,
Actual place of reporting shall be specified by users of vehicles. |
| 7. | Counting of distance | From garage to garage but chargeable distance in this respect shall not be more than 10 KMs. in each way. |
| 8. | Accuracy of meters | The meter reading should tally the actual distance of run at any instant and authorized officer shall have full power to check up the meter for its correctness and to take action accordingly. |
| 9. | Penalties | I) In case of break down, vehicles have to be replaced by other immediately or not more than two hour. In case of non-availability of suitable vehicle a penalty up to Rs. 200/- may be imposed in addition to deduction on pro-rata basis for the period. If the number of break down exceeds three times in a month, a penalty of Rs. 300/- per break down shall be imposed.

II) In case of non-availability of vehicles penalty of Rs. 500/- per day shall be imposed in addition to deduction at pro-rata basis for that day. |
| 10. | Special | I) Intending bidder must have a telephone/Mobile phone where Requirements requisition of vehicles can be conveyed all the 24 hrs.
Telephone No. must be specified in the bid.
II) Payment of any Govt. tax or duty for plying the vehicles in Assam State will be liability of contractor. However Service Tax & VAT shall be paid extra as in force.
III) Parking and Toll charges, if any, may be claimed by producing the parking/ Toll slips.
IV) All Maintenance /Repairing etc. of Vehicle will be done by the service provider. |

**SECTION VIII
AGREEMENT FOR VEHICLE HIRE**

This agreement is made on this _____ day of 2016 between M/s _____
_____ (herein after called the Transporter whose term includes its successors and assignees) whose registered office is at _____
_____ and is registered under _____
and Mission Director, National Health Mission, Assam

Now these present witnesses and it is hereby agreed and declared by and between the parties to these present as followings.

1. The Transporter shall during the period of this contract that is to say from _____ to _____ or until this contract is determined by such notice as herein after mentioned, will provide vehicles not older than 2014- year model, on the rates accepted as described in schedule vide appendix-I to this agreement. It is agreed by the Transporter that number of vehicles required is likely to change and may be demanded according to the exigencies of service by National Health Mission, Assam.
2. The Transporter shall comply with all the terms and conditions of tender documents contained which are part and parcel of this agreement and forms integral part of this agreement and also the following.
3. The authorities of National Health Mission, Assam shall place an order for their requirement and will receive acknowledgement from the Transporter for supply of vehicles. It is anticipated that the Transporter will supply vehicles to these authorities on regular basis until such time the contract is valid and the parties in agreement are satisfied with the performance of the contract.
4. The Transporter agrees with Mission Director, NHM, Assam that every contract of hire order should be subject to the terms of this Agreement for vehicle Hire and in the event of a conflict between these terms and the terms in hire order, the terms of this Agreement for vehicle Hire shall prevail.
5. Transporter will provide vehicles to National Health Mission, Assam not older than one year (say 2014 model) and insurance etc. due on such vehicles shall be the liability of the transporter.
6. The Transporter should provide the particular model or make of vehicle as agreed upon in the contract.. If for any reason whatsoever the Authority is not happy with the condition of the vehicle provided, the Transporter
7. Transporter will submit bills on monthly basis for release of payment
8. The driver of the vehicle shall be provided with the duty slips by the contractor where date, time Kms reading and places visited are to be filled in and signed by the users/ National Health Mission, Assam officials. On the basis of these duty slips, the bills shall be raised to National Health Mission, Assam by the transporter. Counting of distance will be from garage, but chargeable distance in this respect shall not be more than 5 kms in each way between user delivery address and the garage/normal parking place.

Tender for Hiring of Vehicle

9. If the Transporter fails to provide the vehicle to Office of Mission Director, NHM, Assam and if the service is not found satisfactory enough, then Mission Director, NHM, ASSAM shall have the right to terminate the contract in whole or part as per clause 5 of Section VI of Tender Document.
10. In the event of any mechanical failure/ breakdown of vehicle after it's reporting duty, the transporter shall arrange for replacement by another Commercial Vehicle. Not-compliance may attract penalty as per Clause 9(i) of Section VIII of Tender Document.
11. In the event of failure on the part of transporter to supply vehicles as mentioned in the preceding paragraph, penalty as per Clause 9 (ii) of Section VIII of Tender Document shall be imposed.
12. In case of any accident resulting in loss or damage to property of life, the sole responsibility for any legal or financial implication would vest with the transporter. National Health Mission, Assam shall have no liability whatsoever.
13. That transporter is liable for any legal dispute/cases/claims that have arisen or may arise during the currency of the agreement in respect of vehicles provided by transporter. National Health Mission, Assam will not be liable for any loss, damages, etc. suffered/ to be suffered by transporter or third party as the case may be.
14. If for any reason the authority is dissatisfied in any way with the standard of the vehicle or felt deficiency in service during the hire period, it will be reported to the Transporter in writing. The Transporter without raising any dispute on such assessment by the authority regarding the standard of the vehicle provided or quality of service rendered by them may immediately replace it with another commercial vehicle on receipt of such complaint.
15. The Transporter shall also be liable for all fines, penalties, and the like of parking, traffic and other criminal offences arising out of or concerning the use of the vehicle during the hire period and any toll Charges or entry Taxes payable locally and the Transporter accordingly indemnifies the Office against all such liability.
16. The Transporter shall not act as a broker for other hire companies or any individual and the contract will be valid only if the company signing the contract supplies the vehicles themselves from their own fleet.
17. If the Transporter institutes any legal proceedings against the authority to enforce any of its rights under this agreement it shall be in the legal jurisdiction of NATIONAL HEALTH MISSION, ASSAM where the vehicle has been hired and not the place where the Transporter has his registered office.

Signed _____

Signed _____

For and on behalf of the
NATIONAL HEALTH MISSION, ASSAM
Name (caps) _____
Position _____
Date _____

For and on behalf of the Transporter
Name (caps) _____
Position _____
Date _____

In the presence of Witnesses

In the presence of Witnesses

- 1.
- 2.

- 1.
- 2.

**Office of the Mission Director,
National Health Mission, Assam**

Hire Order
(only by specified authority)

This document is subject to the terms of the Agreement for vehicle hire.

Agreement dated _____ between _____ (the Transporter) and _____, the Authority (NATIONAL HEALTH MISSION, ASSAM)

Order details
NATIONAL HEALTH MISSION, ASSAM's order number _____

Transporter's reference _____

Name of Hiring office _____

Designation of authority hiring _____

Delivery address

Vehicle details
Make _____
Model (year of manufacture) _____
Fuel used _____
Horse Power (cc) _____
Euro I/II _____
Any other details _____

Hire details
Vehicle delivery date _____
Period of hire (months) _____
Monthly hire charge Rs. _____

Signed _____
(On behalf of NATIONAL HEALTH MISSION, ASSAM)
Name (caps) _____

Position _____

Date _____

FINANCIAL BID**SECTION – IX****SCHEDULE OF HIRE CHARGES**

NIT No. NHM/Vehicle/Tender/2015/

Rate of Daily hired vehicle including POL

Sl. No.	Vehicle type	Local(within Guwahati)		Outside Guwahati		
		Rate per day in (in Rs.)	Milage charge Per k.m. (in Rs.)	Rate per day (in Rs.)	Halting charge per day (if any) (in Rs.)	Milage charge Per k.m. (in Rs.)
1	Maruti Eco (AC)					
2	Maruti Eco (Non AC)					
3	Indica Vista(AC)					
4	Indica Vista(Non AC)					
5	Indica(AC)					
6	Indica(Non AC)					
7	Indigo(AC)					
8	Indigo(Non AC)					
9	Bolero(AC)					
10	Bolero(Non AC)					
11	Scorpio(AC)					
12	Scorpio(Non AC)					
13	XYLO(AC)					
14	XYLO(Non AC)					
15	INNOVA(AC)					
16	INNOVA(Non AC)					
17	SUMO DELUX(AC)					
18	SUMO DELUX(Non AC)					
19	SWIFT DESIRE(AC)					
20	SWIFT DESIRE(Non AC)					
21	Verna(AC)					
22	Verna(Non AC)					
23	Hundai City (AC)					
24	Hundai City (Non AC)					
25	Swift (AC)					
26	Swift (Non AC)					
27	Beat (AC)					
28	Beat (Non AC)					

Tender for Hiring of Vehicle

29	Etios (AC)					
30	Etios (Non AC)					
31	Toyota Fortuner (AC)					
32	Toyota Fortuner (Non AC)					
33	Delux Bus 30 seater (AC)					
34	Delux Bus 30 seater (Non AC)					
35	Delux Bus 42 seater (AC)					
36	Delux Bus 42 seater (Non AC)					
37	Traveler (AC)					
38	Traveler (Non AC)					
39	WINGER (AC)					
40	WINGER (Non AC)					

Signature of the bidder with seal
Date : _____

Annx-B

FINANCIAL BID**SECTION – IX****SCHEDULE OF HIRE CHARGES**

NIT No. NHM/Vehicle/Tender/2015/

Rate of Daily hired vehicle excluding POL

Sl. No.	Vehicle type	Local(within Guwahati)		Outside Guwahati		
		Rate per day in (in Rs.)	Other charges, if any (please specify)	Rate per day (in Rs.)	Halting charge per day (if any) (in Rs.)	Other charges, if any (please specify)
1	Maruti Eco (AC)					
2	Maruti Eco (Non AC)					
3	Indica Vista(AC)					
4	Indica Vista(Non AC)					
5	Indica(AC)					
6	Indica(Non AC)					
7	Indigo(AC)					
8	Indigo(Non AC)					
9	Bolero(AC)					
10	Bolero(Non AC)					
11	Scorpio(AC)					
12	Scorpio(Non AC)					
13	XYLO(AC)					
14	XYLO(Non AC)					
15	INNOVA(AC)					
16	INNOVA(Non AC)					
17	SUMO DELUX(AC)					
18	SUMO DELUX(Non AC)					
19	SWIFT DESIRE(AC)					
20	SWIFT DESIRE(Non AC)					
21	Verna(AC)					
22	Verna(Non AC)					
23	Hundai City (AC)					
24	Hundai City (Non AC)					

Tender for Hiring of Vehicle

25	Swift (AC)					
26	Swift (Non AC)					
27	Beat (AC)					
28	Beat (Non AC)					
29	Etios (AC)					
30	Etios (Non AC)					
31	Toyota Fortuner (AC)					
32	Toyota Fortuner (Non AC)					
33	Delux Bus 30 seater (AC)					
34	Delux Bus 30 seater (Non AC)					
35	Delux Bus 42 seater (AC)					
34 36	Delux Bus 42 seater (Non AC)					
37	Traveler (AC)					
38	Traveler (Non AC)					
39	WINGER (AC)					
40	WINGER (Non AC)					

Signature of the bidder with seal
Date : _____

FINANCIAL BID
SECTION – IX
SCHEDULE OF HIRE CHARGES

NIT No. NHM/Vehicle/Tender/2015/

Rate of monthly basis vehicle including POL

Sl. No	Vehicle Type	Rate per month including Driver charge etc.(in Rs.)	Milage charge per k.m. (in Rs.)	Remarks, if any please specify
1	Maruti Eco (AC)			
2	Maruti Eco (Non AC)			
3	Indica Vista(AC)			
4	Indica Vista(Non AC)			
5	Indica(AC)			
6	Indica(Non AC)			
7	Indigo(AC)			
8	Indigo(Non AC)			
9	Bolero(AC)			
10	Bolero(Non AC)			
11	Scorpio(AC)			
12	Scorpio(Non AC)			
13	XYLO(AC)			
14	XYLO(Non AC)			
15	INNOVA(AC)			
16	INNOVA(Non AC)			
17	SUMO DELUX(AC)			
18	SUMO DELUX(Non AC)			
19	SWIFT DESIRE(AC)			
20	SWIFT DESIRE(Non AC)			
21	Verna(AC)			
22	Verna(Non AC)			
23	Hundai City (AC)			
24	Hundai City (Non AC)			
25	Swift (AC)			
26	Swift (Non AC)			
27	Beat (AC)			
28	Beat (Non AC)			
29	Etios (AC)			
30	Etios (Non AC)			
31	Toyota Fortuner (AC)			
32	Toyota Fortuner (Non AC)			

Signature of the bidder with seal
Date : _____

FINANCIAL BID**SECTION – IX****SCHEDULE OF HIRE CHARGES**

NIT No. NHM/Vehicle/Tender/2015/

Rate of monthly basis vehicle excluding POL

Sl. No	Vehicle Type	Rate per month including Driver charge etc. (in Rs.)	Remarks, if any (please specify)
1	Maruti Eco (AC)		
2	Maruti Eco (Non AC)		
3	Indica Vista(AC)		
4	Indica Vista(Non AC)		
5	Indica(AC)		
6	Indica(Non AC)		
7	Indigo(AC)		
8	Indigo(Non AC)		
9	Bolero(AC)		
10	Bolero(Non AC)		
11	Scorpio(AC)		
12	Scorpio(Non AC)		
13	XYLO(AC)		
14	XYLO(Non AC)		
15	INNOVA(AC)		
16	INNOVA(Non AC)		
17	SUMO DELUX(AC)		
18	SUMO DELUX(Non AC)		
19	SWIFT DESIRE(AC)		
20	SWIFT DESIRE(Non AC)		
21	Verna(AC)		
22	Verna(Non AC)		
23	Hundai City (AC)		
24	Hundai City (Non AC)		
25	Swift (AC)		
26	Swift (Non AC)		
27	Beat (AC)		
28	Beat (Non AC)		
29	Etios (AC)		
30	Etios (Non AC)		
31	Toyota Fortuner (AC)		
32	Toyota Fortuner (Non AC)		

Signature of the bidder with seal

Date : _____

Tender for Hiring of Vehicle

If our Bid is accepted. We shall submit the securities as per the conditions mentioned in the contract.

We agree to abide by this Bid for a period as per tender terms & conditions from the date of opening of financial bid and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Note: Rates are exclusive of all Taxes, levies, and duties.

Dated _____ / _____

Signature of the Bidder
Name of Bidder :