



**OFFICE OF THE MISSION DIRECTOR,  
NATIONAL HEALTH MISSION, ASSAM**

**Saikia Commercial Complex, G. S. Road, Christianbasti, Guwahati - 781005**

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No: NHM/MIS/Computer/2979/2016-17/7224

Dated: 22/09/2016

**SHORT TENDER NOTICE**

**FOR SUPPLY OF DESKTOP COMPUTER AND PRINTER**

Sealed quotation affixing Court Fee Stamp of Rs 8.25 only are invited by National Health Mission, Assam, from reputed Manufacturer/ Dealer/ Distributor/ Firm for supply and installation of **one (1) number of Desktop Computer and one (1) number Printer** as per specification mentioned in Annexure -A. Interested firms are requested to submit their Tender along with the specified documents which will be received **till 29<sup>th</sup> September 2016 up to 2.00 P.M.** Tender Document may be obtain from MIS Cell of Office of the Mission Director, NHM, Assam from 22<sup>nd</sup> September 2016 to 28<sup>th</sup> September 2016 during office hours or download from NHM, Assam Website ([www.nrhmassam.in](http://www.nrhmassam.in)). The Tender may be sent by Speed Post / Registered Post / Courier Services / in person in sealed cover addressed to “Mission Director, National Health Mission (NHM), Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam”. Tender received after the closing date & time shall not be entertained. The Mission Director, National Health Mission, Assam shall not be responsible for any postal delay.

**1. General Conditions:**

- i) Tender Document may be obtain from MIS Cell of Office of the Mission Director, NHM, Assam from 22<sup>nd</sup> September 2016 to 28<sup>th</sup> September 2016 during office hours or download from NHM, Assam Website ([www.nrhmassam.in](http://www.nrhmassam.in)).
- ii) Bids will be opened in the presence of bidders or their authorized representatives on **29<sup>th</sup> September 2016 at 2:30 PM.**
- iii) At any time prior to the date of submission of bid, the Tender Inviting Authority may, for any reason, whether on his own initiative or in response to a clarification

requested by a prospective bidder, modify the quotation documents by an amendment. All prospective bidders who have received the bid document will be notified of the amendment and that will be binding on them. In order to provide reasonable time to take the amendment into account in preparing their bid, the Quotation Inviting Authority may at its discretion, extend the date and time for submission of bids.

- iv) Interested eligible bidders, if they so desire, may obtain further information from the MIS Cell of Office of the Mission Director, NHM, Assam.
- v) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such proposal will be rejected and will not be considered for further process. Excuses like typographic error will not be entertained.
- vi) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept on holiday or blacklisted apart from other penal actions as deemed fit by NHM.
- vii) The bidder shall sign and seal in each page of the proposal.
- viii) Validity of the Bid: Bids shall remain valid for acceptance for a period of 90 days after opening of the Bid with shorter validity shall be rejected. Tender Inviting Authority may solicit bidders consent for an extension of validity period.
- ix) Validity of Offer of Successful Bidder: The validity of offer of the successful bidder shall be at least two years from the date of finalization of the order.
- x) Bidder can quote for all item or any of the item.
- xi) Tender Evaluation: Bids will be evaluated on the basis of the price per unit (landed price per unit) for determining the L1 (Lowest) Rate **for each item**. Conditional discounts shall not be taken into account for price comparison. However, if the bidder fails to submit the required documents, then price of the bidder shall not taken into consideration.
- xii) Right to Reject Quotation: NHM, Assam reserves the right to accept the Tender or to reject the Tender for all items or for any one or more of the items at any point of time without assigning any reason.
- xiii) Supply Conditions:
  - a. Specifications and Quality: The items supplied by the successful bidder shall be of the best quality and shall comply with specifications, stipulations and conditions specified at **Annexure -A**.
  - b. Delivery Period: The items are to be delivered, installed and

commissioned at the locations within 7 days from the date of receipt of the order.

- c. Penalty for Delayed Delivery: In case there is delay in delivery beyond the stipulated period as mentioned in the purchase order, there shall be reduction in price @ 0.5 per cent of the value of the delayed goods per day of delay or part thereof subject to a maximum of 10 per cent of the total order value. Once the maximum price reduction is reached, termination of the contract may be considered. Non-compliance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years.
- xiv) **Payment Terms**: Payment will be 100% after receipt, installation. Delivery Challan must be submitted along with the Bill.

**2. Documents to be submitted along with the proposal:**

- i) Detail of the organization (including Name, Complete Address, Phone No, Contact Person, Email ID, Brief Description of the organization, etc) should be provided as per **Annexure B**.
- ii) Photo copy of the VAT Registration certificate.
- iii) Photo copy of the PAN Card.
- iv) Dealership / Authorization Certificate from the manufacturer.
- v) Non refundable Court Fee Stamp of Rs 8.25 only.
- vi) Financial Proposal (Price) as per Annexure – C.
- vii) The quotation should be submitted in sealed envelope super scribed as **“SHORT TENDER FOR SUPPLY OF DESKTOP COMPUTER AND PRINTER”**.

**Annexure A**

**Detail Specification of Desktop Computer & Printer**

Sl. No.	Item	Specification	Qty
1	Desktop Computer with Preloaded Operating System	<p><b>PRODUCT: HP Slimline Desktop - 260-p021in</b></p> <p><b>1. PROCESSOR:</b></p> <ul style="list-style-type: none"> <li>• Processor family: 6th Generation Intel® Core™ i3 processor</li> <li>• Chipset: Intel H170</li> <li>• Processor: Intel® Core™ i3-6100T (3.2 GHz, 3 MB cache, 2 cores)</li> <li>• Processor speed: 3.2 GHz</li> </ul> <p><b>2. MEMORY</b></p> <ul style="list-style-type: none"> <li>• Memory slots" 2 DIMM</li> <li>• Memory, standard: 4 GB DDR4-2133 SDRAM (1 x 4 GB)</li> <li>• Standard memory note: Transfer rates up to 2133 MT/s</li> </ul> <p><b>3. WEIGHTS</b></p> <ul style="list-style-type: none"> <li>• Weight: 4.4 kg</li> </ul> <p><b>4. WARRANTY</b></p> <ul style="list-style-type: none"> <li>• Warranty: 1-year limited parts and labour, toll-free technical phone support for the first 30 days</li> </ul> <p><b>5. APPEARANCE</b></p> <ul style="list-style-type: none"> <li>• Product color: Glossy black</li> </ul> <p><b>6. BATTERY AND POWER</b></p> <ul style="list-style-type: none"> <li>• Power supply type: 180 W AC power adapter</li> </ul> <p><b>7. CERTIFICATION AND COMPLIANCE</b></p> <ul style="list-style-type: none"> <li>• Energy efficiency: ENERGY STAR® certified; EPEAT® Silver registered</li> </ul> <p><b>8. CONNECTIVITY AND COMMUNICATIONS</b></p> <ul style="list-style-type: none"> <li>• Network interface: Integrated 10/100/1000 GbE LAN</li> <li>• Video connectors: 1 VGA; 1 HDMI-out 1.4</li> <li>• Ports: 4 USB 2.0; 2 USB 3.0; 1 headphone/microphone combo</li> <li>• Wireless: 802.11b/g/n (1x1) and Bluetooth® 4.0 combo</li> </ul> <p><b>9. DIMENSIONS</b></p> <ul style="list-style-type: none"> <li>• Minimum dimensions (W x D x H): 32 x 10 x 27.2 cm</li> </ul> <p><b>10. DRIVES</b></p> <ul style="list-style-type: none"> <li>• Hard drive description: 1 TB 7200 rpm SATA</li> <li>• Optical drive: Ultra Slim-tray SuperMulti DVD burner</li> <li>• Storage type: HDD</li> </ul> <p><b>11. GRAPHIC SUBSYSTEM</b></p> <ul style="list-style-type: none"> <li>• Graphics: Integrated</li> <li>• Graphics: Intel® HD Graphics 530</li> </ul> <p><b>12. MICROSOFT</b></p> <ul style="list-style-type: none"> <li>• MDA key selling point: Windows 10 Home 64</li> </ul> <p><b>13. MULTIMEDIA AND INPUT DEVICES</b></p> <ul style="list-style-type: none"> <li>• Keyboard: USB black keyboard</li> <li>• Audio features: DTS Studio Sound™</li> <li>• Memory card device: 3-in-1 memory card reader</li> <li>• Pointing device: USB optical mouse</li> </ul>	1 no

Sl. No.	Item	Specification	Qty
		<p><b>14. SOFTWARE AND APPLICATIONS</b></p> <ul style="list-style-type: none"> <li>• Software included: McAfee LiveSafe™</li> <li>• HP apps: HP Support Assistant; HP Recovery Manager; HP ePrint</li> <li>• Pre-installed software: CyberLink PowerDirector; CyberLink Power Media Player; Bing; TripAdvisor; Dropbox</li> </ul> <p><b>15. SUPPORTED OPERATING SYSTEMS</b></p> <ul style="list-style-type: none"> <li>• Operating system: Windows 10 Home 64</li> </ul>	
2	Printer	<p><b>Product: HP LaserJet Pro M1136 Multifunction Printer.</b></p> <p><b>Functions</b></p> <ul style="list-style-type: none"> <li>• Functions: Print, copy, scan</li> <li>• Multitasking supported: Yes</li> </ul> <p><b>Printing specifications</b></p> <ul style="list-style-type: none"> <li>• Print speed black:</li> <li>• Normal: Up to 18 ppm First page out (ready)</li> <li>• Black: As fast as 8.5 sec Duty cycle (monthly, A4)</li> <li>• Up to 8000 pages Recommended monthly page volume</li> <li>• 250 to 2000 Print technology: Laser: Print quality black (best), Up to 600 x 600 dpi (1200 dpi effective)</li> <li>• Resolution technology: FastRes 600; FastRes 1200</li> <li>• Print languages: Host-based</li> <li>• Display: Dual digit numeric LED</li> <li>• Processor speed: 400 MHz</li> <li>• Replacement cartridges: HP LaserJet Black Print Cartridge CC388A</li> </ul> <p><b>Connectivity</b></p> <ul style="list-style-type: none"> <li>• Connectivity, standard: Hi-Speed USB 2.0 port Minimum system requirements: Microsoft® Windows® 7, Windows Vista®, Windows® XP, Windows® Server 2003: 1 GHz processor, 1 GB RAM, 700 MB free hard disk space, SVGA 800 x 600 with 16-bit color display, Internet Explorer 5.5 or higher, USB or Ethernet port.</li> <li>• PowerPC G3, G4, G5, or Intel processors, 1 GB RAM, 200 MB available hard disk space, CD-ROM drive, USB or network port Compatible operating systems: Windows 8, Windows 7, Windows Vista, Windows XP, Windows Server 2003, Windows Server 2008</li> <li>• Memory, standard: 8 MB</li> </ul> <p><b>Paper handling</b></p> <ul style="list-style-type: none"> <li>• Paper handling input, standard: 150-sheet input tray</li> <li>• Paper handling output, standard: 100-sheet face-down bin</li> <li>• Maximum output capacity (sheets): Up to 100 sheets</li> <li>• Duplex printing: Manual (driver support provided)</li> <li>• Media sizes supported:A4,A5,ISO B5,ISO C5,ISO C5/6,ISO</li> </ul>	1 no

Sl. No.	Item	Specification	Qty
		<p>C6,ISO DL,16K,European postcard, J postcard, J double postcard .</p> <ul style="list-style-type: none"> <li>• Media sizes, custom: 76 x 127 to 216 x 356 mm</li> <li>• Media types: Paper (plain, laser), envelopes, transparencies, labels, cardstock, postcards</li> <li>• Media weight, supported: 60 to 163 g/m<sup>2</sup></li> </ul> <p><b>Scanner specifications</b></p> <ul style="list-style-type: none"> <li>• Scanner type: Flatbed</li> <li>• Scan file format: JPEG, TIF (compressed and uncompressed), PDF, GIF, BMP</li> <li>• Scan resolution, optical: Up to 1200 dpi</li> <li>• Scan size (flatbed), maximum</li> <li>• Digital sending standard features: Scan to E-mail, scan to application, scan to file</li> <li>• File formats, supported: PDF,TIF,BMP,GIF,JPG</li> <li>• Scan input modes: Scanning via HP LaserJet scan application or TWAIN—or WIA-compliant application software</li> </ul> <p><b>Copier specifications</b></p> <ul style="list-style-type: none"> <li>• Copy speed (normal): Black: Up to 18 cpm</li> <li>• Copy resolution (black text): Up to 600 x 400 dpi</li> <li>• Copy resolution (color text and graphics): Up to 600 x 400 dpi</li> <li>• Copy reduce / enlarge settings: 30 to 400%</li> <li>• Copies, maximum: Up to 99 copies</li> </ul> <p><b>Power and operating requirements</b></p> <ul style="list-style-type: none"> <li>• Power: <ul style="list-style-type: none"> <li>Input voltage 110 to 127 VAC (+/- 10%), 60 Hz (+/- 2 Hz)</li> <li>220 to 240 VAC (+/- 10%), 50/60 Hz (+/- 2 Hz)</li> </ul> </li> <li>• Power consumption: 375 watts (printing), 265 watts (copying), 3.2 watts (ready), 1 watt (auto-Off), 0.3 watts (manual-Off)</li> <li>• Energy efficiency: ENERGY STAR® qualified</li> <li>• Operating temperature range: 10 to 32.5°C</li> <li>• Operating humidity range: 10 to 80% RH</li> <li>• Acoustic power emissions (ready): Inaudible</li> <li>• Acoustic pressure emissions bystander (active, printing): 50 dB(A)</li> </ul> <p><b>Dimensions and weight</b></p> <ul style="list-style-type: none"> <li>• Minimum dimensions (W x D x H)</li> <li>• 415 x 265 x 250 mm</li> <li>• Maximum dimensions (W x D x H)</li> <li>• 415 x 365 x 250 mm</li> <li>• Weight</li> <li>• 7.0 kg</li> <li>• Package weight: 9.4 kg</li> <li>• Cable included: Yes, 1 USB cable.</li> <li>• Software included: Host-based print drivers, TWAIN, WIA, Scan-To application, XPS driver, Mac driver.</li> </ul> <p><b>Warranty</b></p> <ul style="list-style-type: none"> <li>• 1 Years On-Site OEM Comprehensive Warranty.</li> </ul>	

**Annexure B**

**Information of the Bidder**

SI		
1	Name of the Bidder	
2	Registration No and Valid Up to	
3	Address of the Registered Office	
	Phone No:	
	Fax No:	
	Official Email ID:	
4	Year of Establishment	
5	Type of Organization (Govt. Undertaking/ Corporation/ Public Limited/ Private Limited/etc)	
6	Name & Designation of the Authorized Signatory	
7	Contact Person	
	Name:	
	Designation:	
	Phone No:	
	Fax No:	
	Mobile No:	
Email ID:		
5	Website	
6	Address of Guwahati/ Assam Office	
7	Contact Person of Guwahati, Assam Office	
	Name:	
	Designation:	
	Phone No:	
	Fax No:	
	Mobile No:	
Email ID:		
8	Date of Operational of Service in India	
9	Date of Operational of Service in Assam	
10	Brief Description of the organization	

**ANNEXURE - C**

**Financial Proposal (Price Quoted)**

Price Quoted								
Name of the Party:								
SI	Name of the Item	Make/ Model No	Basic Price (in Rs.)	Tax in %	Tax Amount (in Rs.)	Net Unit Cost (in Rs.)	Warranty (in years)	Remarks
1	Desktop Computer	HP Slimline Desktop - 260-p021in						
2	Printer	HP LaserJet Pro M1136 Multifunction Printer						
<p>* Net Amount (Price Quoted by the Bidder. It will be treated as the evaluation criteria for Price Quoted by the bidder) for each item.                      L1 will be determined for each item separately.                      Bidder can quote for all the items or any of the items.</p>								
<p>Seal &amp; Signature of Authorized Representative                      Name:                      Designation:                      Date:</p>								

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